



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

January 20, 2025

DIVISION MEMORANDUM
No. **049** , s. 2025

**TURN-OVER OF COMMUNICATION EQUIPMENT AND OTHER
INSTRUCTIONAL MATERIALS FUNDED BY THE PROVINCIAL SEF**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

1. For the information and guidance of all concerned this Office announces the turn-over ceremony of Communication Equipment purchased through the Provincial School Board Fund on Monday, January 27, 2025 at 11:00 O'clock in the morning to be held in SDO-Bohol Conference Hall, Tagbilaran City.
2. The expected participants to this activity are the following:
 - SDO Section Heads - 21 pax
 - Education Program Supervisors - 11
 - School Head per school for 5 recipient schools - 5
 - 3 learners from each 5 recipient schools - 15
 - SDO Top Management - 4
 - Team from the Provincial Government including SEF Staff - 9
3. Prior to the turn-over ceremony Top Management and All Section Heads are directed to attend a courtesy call of the newly installed OIC Superintendent of DepEd Bohol to the Office of the Provincial Governor, Capitol Building at 10:00 O'clock in the morning.
4. Provision of Lunch of all participants shall be charged to division MOOE funds subject to COA rules and regulations.
5. This serves as your travel order to attend the activity.
6. For your guidance and information.


FAY C. LUAREZ EdD, PhD.TM, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of Schools Division Superintendent

FCL/ADMIN/FMA/



Address: 0050 Lino Chatto Barangay Cogon,
Tagbilaran City, Bohol
Telephone No.:
email Address: deped.bohol@deped.gov.ph
www.depedbohol.org
DepEd Tayo Bohol Division

