



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools Division  
Superintendent**

January 2, 2025

**DIVISION MEMORANDUM**

No. 021, s. 2025

**RECONSTITUTION OF DIVISION BIDS AND AWARDS COMMITTEE (BAC)**

To: Assistant Schools Division Superintendents  
CID and SGOD Chiefs  
Education Program Supervisors  
Heads of Functional Sections/Units  
All Others Concerned

1. Pursuant to Section 11, Rule V of the 2016 Revised Implementation Rules and Regulations of Republic Act No. 9184 otherwise known as *Government Procurement Reform Act*, this Office announces the **Reconstitution of the Division Bids and Awards Committee (BAC)** effective **January 2, 2025**; to wit:

|                       |                                                                                         |
|-----------------------|-----------------------------------------------------------------------------------------|
| Chairperson:          | DR. EDUARDO A. OMPAD                                                                    |
| Vice-Chairperson:     | DR. LOPE HUBAC                                                                          |
| Regular Members:      | DR. GRACE P. MENDEZ<br>DR. FELIX GALACIO<br>MR. FERMIN M. ALBUTRA                       |
| Provision Members:    | DR. EVELYN J. CODILLA (Goods & Services)<br>ENGR. ADOR ANTO (Infrastructure)            |
| Alternate Members     | DR. WILFREDA O. FLOR<br>DR. GENEROSA CASTILLO                                           |
| Secretariat Chairman: | DR. PABLITO D. VILLALON                                                                 |
| Secretariat Members:  | MS. IRISH FINALYN ANCOG<br>MR. FRANCIS MELENCION<br>MISS VILMA DIEZ<br>MR. WEE VILLAVER |



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TWG Chairman:

MRS. MA. MAULITTE M. YAP

TWG Support Staff:

MR. JEROME CAPUNO

MRS. MARINA BERNASOR

MR. MARK CYRIL G. POTANE

2. The designation is "**Temporary**" until such time that a Full-fledge Superintendent shall report to the vacated post.
3. This designation is in addition to their actual duties and responsibilities. BAC duties shall be given utmost priority over all other duties (jury duty) during the procurement activities as provided in **(RA 9184 IRR, Sec. 12 & 14.**
4. The BAC shall be responsible for ensuring that the Procuring Entity abides by the standards set forth by the Act and this IRR, and shall prepare a **Procurement Monitoring Report (PMR)** in the form prescribed by the GPPB. The PMR shall cover all procurement activities specified in the APP, whether ongoing and completed, from the holding of the pre-procurement conference to the issuance of notice of award and the approval of the contract, including the standard and actual time for each major procurement activity.
5. All other issuances which are inconsistent with this Memorandum are hereby modified accordingly.
6. Immediate dissemination of and compliance with this Memorandum is desired.

  
**FAY C. LUAREZ EdD, PhD.TM, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent