



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of Bohol

**Office of the Schools Division
Superintendent**

January 2, 2025

DIVISION MEMORANDUM
No. **003**, s. 2025

**TRAINING WORKSHOP OF SCHOOL HEADS ON THE USE OF MULTI-FACTORED
ASSESSMENT TOOL (MFAT)**

To: ASDS
Chief, CID and SGOD
Public Schools District Supervisor
All Others Concerned

1. This office, through the Curriculum Implementation Division (CID) will be conducting a **TRAINING WORKSHOP OF SCHOOL HEADS ON THE USE OF MULTI-FACTORED ASSESSMENT TOOL (MFAT)** on **January 8-9, 2025** at Reyna's the Haven and Gardens Cogon District, Tagbilaran City and soon be re-echoed at the district level to all Grade 1 Teachers.
2. This activity aims to:
 - discuss the features of the MFAT;
 - apply the knowledge and skills in conducting MFAT through a demonstration;
 - show appreciation on the assessment tool by conducting intervention.
3. The participants to this activity are reflected in the enclosure of this memorandum, who in turn will do the re-echo. (Pls. refer Enclosure). This is a live in training with accommodation. The first meal is breakfast of day 1 and the last meal is dinner of day 2.
4. Compensatory Overtime Credit (COC)/Service Credits shall be granted to the participants in lieu of the training days that fall on a vacation or on a Saturday, in accordance to DepEd Order No. 53, s. of 2003 entitled "Updated Guidelines on Grant of Vacation Credits for Teachers".
5. Transportation and other incidental expenses relative to its conduct shall be charged against Division/School MOOE, while venue and food shall be charged against **SPED PSF 2024**, subject to the usual accounting and auditing rules and regulations.
6. This memorandum serves as a **Travel Order**.
7. Immediate dissemination of and compliance with this memorandum are directed.


FAY C. LUAREZ EdD, PhD, TM, CESO VI
Assistant Schools Division Superintendent



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Enclosure to DM. 003, s. 2025

PROGRAM MANAGEMENT TEAM

No.	Name	POSITION	STATION	ROLE
1	Carmela M. Restificar	Chief-CID	SDO	Chief
2	Evelyn H. Codilla	EPSvr	SDO	Program Owner
3	Antonia S. Ranario	PSDS	Loay	Speaker / Facilitator
4	Ma. Rosanna S. Dablo	PSDS	Baclayon	Speaker / Facilitator
5	Eva Remirata	Principal	Loon North	Speaker / Facilitator
6	Analou S. Gamay	Principal	Lila	Speaker / Facilitator
7	Ma. Luisa F. Tolop	PSDS	Antequera	Speaker / Facilitator
8	Alice C. Raganas	PSDS	Maribojoc	Speaker / Facilitator
9	Ma. Mel Belano	PSDS	Tubigon West	Speaker / Facilitator
10	Vivian Samputon	Principal	Sagbayan	OD / Class Manager
11	Juvy D. Ayenza	PSDS	Danao	OD / Class Managers
12	Mercuria O. Tagapia	Principal	Jagna	OD / Class Manager
13	Jaime Quinga Jr.	Principal	Dimiao	IT / MandE
14	Jefferey Mortejo	Principal	Sagbayan	IT / MandE
15	Lorna Boc	Principal	Ubay 2	IT / MandE
16	Delia Belnas	Principal	Batuan	Process Observer
17	Rosario Galorport	Principal	Valencia	Process Observer
18	Cristina N. Apale	APSDS	Corella	Process Observer
19	Virgilia Lofranco	Principal	Danao	Secretariat / Documenter / Timer
20	Jovita Berana	Principal	Garcia-Hernandez	Secretariat / Documenter / Timer
21	Zelda Maratas	Principal	Cortes	Secretariat / Documenter / Timer
22	Medics	Nurse	SDO	Pax health monitoring
23	Medics	Nurse	SDO	Pax health monitoring

PARTICIPANTS

No.	DISTRICT	PSDS/APSDS	KINDER COORDINATOR	DISTRICT GRADE I COOR	OTHER Elem Principal
1	ALBURQUERQUE	1	1	1	
2	ALICIA	1	1	1	1
3	ANDA	1	1	1	1
4	ANTEQUERA	Facilitator	1	1	
5	BACLAYON	Facilitator	1	1	
6	BALILIHAN	1	1	1	
7	BATUAN	1	Facilitator	1	
8	BIEN UNIDO	1	1	1	1
9	BILAR	1	1	1	1
10	BUENAVISTA I	1	1	1	1
11	BUENAVISTA II	1	1	1	1
12	CALAPE	1	1	1	
13	CANDIJAY	1	1	1	
14	CARMEN I	1	1	1	1
15	CARMEN II	1	1	1	1
16	CARMEN III	1	1	1	1
17	CATIGBIAN	1	1	1	
18	CLARIN	1	1	1	
19	CORELLA	Process Observer	1	1	
20	CORTES	1	Documenter	1	



21	DAGOHOY	1	1	1	
22	DANAO	Class Manager	Documenter	1	
23	DAUIS	1	1	1	
24	DIMIAO	1	1	1	
25	DUERO	1	1	1	
26	GARCIA-HERNA	1	1	1	1
27	GETAFE 1	1	1	1	1
28	GETAFE 2	1	1	1	1
29	GUINDULMAN	1	1	1	1
30	INABANGA NOR	1	1	1	1
31	INABANGA SOU	1	1	1	1
32	JAGNA	1	1	1	1
33	LILA	1	Facilitator	1	
34	LOAY	Facilitator	1	1	
35	LOBOC	1	1	1	1
36	LOON NORTH	1	Facilitator	1	1
37	LOON SOUTH	1	1	1	1
38	MABINI	1	1	1	1
39	MARIBOJOC	Facilitator	1	1	
40	PANGLAO	1	1	1	
41	PILAR	1	1	1	
42	PRES. CARLOS	1	1	1	1
43	SAGBAYAN	1	Facilitator	1	
44	SAN ISIDRO	1	1	1	
45	SAN MIGUEL	1	1	1	
46	SEVILLA	1	1	1	
47	SIERRA BULLO	1	1	1	1
48	SIKATUNA	1	1	1	
49	TALIBON I	1	1	1	1
50	TALIBON II	1	1	1	1
51	TRINIDAD I	1	1	1	1
52	TRINIDAD II	1	1	1	1
53	TUBIGON EAST	1	1	1	1
54	TUBIGON WEST	Facilitator	1	1	1
55	UBAY I	1	1	1	1
56	UBAY II DISTRICT	1	1	1	1
57	UBAY III	1	1	1	1
58	VALENCIA	1	Facilitator	1	1
		51	51	58	31
		191			

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