



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of Bohol

**Office of the Schools Division  
Superintendent**

November 25, 2024

OFFICE MEMORANDUM

No. 37, s. 2024

**TO: SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD)  
PERSONNEL**

**FROM: CASIANA P. CABERTE PhD, CESO VI**  
Schools Division Superintendent

**SUBJECT: SGOD PROGRAM IMPLEMENTATION REVIEW (PIR)**

**DATE: November 26-27, 2024**

1. The Department of Education, Schools Division of Bohol through the Schools Governance and Operations Division (SGOD) will conduct **SGOD Program Implementation Review (PIR)** on November 26-27, 2024 at Reyna's the Haven and Gardens, Tagbilaran City.
2. The activity aims to:
  - collect and examine data from the SGOD personnel's IPCRF for the individual to plan for;
  - plan for actions to maximize the benefits from the program outputs;
  - determine how effective the programs were run;
  - ensure that the organization gets the possible benefit from the programs; and
  - Provide updates on SGOD implementation.
3. Please see attached list of participants to this PIR.
4. The participants are required to bring with them their IPCR for the adjustment and target setting.
5. Expenses relative to the participation in this 2-days activity are charged against the Provincial Special Education Fund, subject to usual accounting and auditing rules and regulations.
6. This Memorandum serves as **Travel Order**.
7. For your information and guidance.