



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of Bohol

**Office of the Schools Division  
Superintendent**

November 11, 2024

**MEMORANDUM**

MLC-2024- 86

**TO:**

1. Pablito D. Villalon	18. Marites M. Cimeni – SEPS HRDS
2. Janeth L. Tumanda	19. Marisel Balbuena
3. Rechie M. Piollo	20. Ma. Buenaventurada Socorin
4. Bryan A. Abarquez	21. Marifel Bernales
5. Helen M. Bagcat	22. Ma Rowena Balduman
6. Joaquina P. Canino	23. Julieta Valentos
7. Vidala T. Lugod	24. Dioscora Tayone
8. Jesebella Q. Cutanda	25. Annaliza Cempron
9. Joan A. Salice	
10. Peter Paul C. Cubay	
11. Kenneth Regene Blasco	
12. Kimberly Muring	
13. Susana J. Limbago	
14. Lilibeth L. Laroga	
15. Diodora Gabito	
16. Elizabeth J. Pido	
17. Mildred G. Piquero – EPS II HRDS	

**FROM:** CASIANA P. CABERTE PhD, CESO VI  
Schools Division Superintendent

**SUBJECT:** Planning, Dry-Run of Sessions and Briefing of the Program Management Team (PMT) for the Division Upskilling of Key Stage 2 Teachers on the Conduct of Reading Remediation for In-Service Training of Teachers (INSET)

**DATE:** November 11, 2024

1. Listed personnel above are requested to attend the **Planning, Dry-Run of Sessions and Briefing of the Program Management Team (PMT) for the Division Upskilling of Key Stage 2 Teachers on the Conduct of Reading Remediation** for In-Service Training of Teachers (INSET) to





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be held on November 13-15, 2024 at Reyna's the Haven and Gardens, Tagbilaran City starting 8:00 A.M. to 5:00 P.M.

2. Travel and other incidental expenses incurred by the participants, TWG and staff shall be charged to school MOOE/local funds, while food and accommodation shall be charged against HRD Fund Continuing, subject to the usual accounting and auditing rules and regulations.
3. This memorandum serves as **Travel Order**.
4. Immediate and wide dissemination of this Memorandum is directed.

