



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of Bohol

**Office of the Schools Division
Superintendent**

November 5, 2024

DIVISION MEMORANDUM
No. **536**, s. 2024

**Training Workshop of SNED Teachers and School Administrators on Transition
Curriculum cum Development of Individualized Education Plan (IEP)**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

1. This office, through the Curriculum Implementation Division (CID), announces the conduct of a **“Training Workshop of SNED Teachers and School Administrators on Transition Curriculum cum Development of Individualized Education Plan (IEP)”** on **November 25-26, 2024**, and on **December 2-3, 2024**, at Reyna's the Haven and Gardens, Cogon District, Tagbilaran City.
2. This training aims to:
 - a. discuss the features of the SNED Transition Curriculum;
 - b. develop an Individualized Education Plan for a learner with disability;
 - c. apply the knowledge and skills in implementing IEP towards inclusion; and
 - d. show appreciation on the SNED Program implementation.
3. The participants to this training are all the 100 SNED teachers of SDO Bohol for S.Y. 2024-2025 on November 25-26, 2024, and 58 PSDSs/APSDSs and District SNED Coordinators on December 2-3, 2024. The first meal is breakfast on day 1 and the last meal is dinner on day 2 with accommodation.
4. Transportation and other incidental expenses relative to its conduct shall be charged against Division/School MOOE, while venue and food shall be charged against **SPED PSF 2024**, subject to the usual accounting and auditing rules and regulations.
5. This memorandum serves as a **Travel Order**.
6. Immediate dissemination of and compliance with this memorandum are directed.

CASIANA P. CABERTE PhD, CESO VI
Schools Division Superintendent

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