



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools  
Division Superintendent**

October 17, 2024

DIVISION MEMORANDUM  
No. **510** , s. 2024

**UPDATING OF THE COMPREHENSIVE SCHOOL SAFETY (CSS)**

TO: Assistant Schools Division Superintendent  
Public Schools District Supervisors/ OIC PSDSs  
Public Elementary and Secondary School Heads  
District DRRM Coordinators  
All Others Concerned

1. This Office through Schools Governance and Operations Division (SGOD), disseminates Regional Memorandum No. 949, s. 2024 entitled ***“UPDATING OF THE COMPREHENSIVE SCHOOL SAFETY (CSS)”*** for the information and guidance of all concerned. Please refer to the attachment for more details.
2. All Public Elementary and Secondary School Heads are requested to update the Comprehensive School Safety Tool by answering the questions on this link <https://tinyurl.com/DRRMEvalTool> on or before October 31, 2024.
3. Immediate dissemination of this Memorandum is highly appreciated.

  
**CASIANA P. CABERTE PhD, CESO VI**  
Schools Division Superintendent 



Republic of the Philippines  
Department of Education  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM

No. 949, s. 2024

14 OCT 2024

**UPDATING OF THE COMPREHENSIVE SCHOOL SAFETY (CSS)**

To: Schools Division Superintendents  
Region and Division DRRM Coordinators  
Public Elementary and Secondary Schools Heads  
All Others Concerned

1. This Office, through the Education Support Services Division (ESSD) conducted school visits in coordination with the following Division offices from July -September this FY 2024.

2. The following are the observations/findings and recommendations:

| Division                                                                                                                                                                                   | Observations                                                                                                                                                                                                                                           | Recommendations                                                                                                                                                                 |
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| <b>Bayawan City</b> <ul style="list-style-type: none"><li>Minaba Elementary School</li><li>Minaba NHS</li><li>Bayawan City STEC</li><li>Basy Elementary School</li><li>Basay NHS</li></ul> | Some schools demonstrated a strong awareness of the Comprehensive School Safety (CSS) framework, implementing preparedness and response measures. However, a few schools had limited understanding of CSS, affecting their overall safety preparedness | Further training and orientations on the CSS framework must be conducted for schools with limited awareness. Schools must review the CSS pillars and align with DRRM protocols. |
|                                                                                                                                                                                            | Use of substandard ceiling fans in some classrooms                                                                                                                                                                                                     | Avoid using of substandard cooling equipment to prevent untoward fire incident.                                                                                                 |
|                                                                                                                                                                                            | Open wirings in some areas, posing electrical risks                                                                                                                                                                                                    | Regular check-up/maintenance of electrical installation should be conducted                                                                                                     |
| <b>Bohol</b> <ul style="list-style-type: none"><li>Lourdes NHS</li><li>Loboc CES</li><li>Sikatuna CES</li></ul>                                                                            | Some schools demonstrated a strong awareness of the Comprehensive School Safety (CSS) framework, implementing preparedness                                                                                                                             | Further training and orientations on the CSS framework must be conducted for schools with limited awareness. Schools                                                            |

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| <ul style="list-style-type: none"> <li>• Carmen CES</li> <li>• Lapu-lapu Elementary School</li> <li>• Busao Elementary School</li> <li>• Candavid Elementary School.</li> <li>• Baryong Daan PS</li> <li>• Obujan Tagubas Elementary School</li> </ul> | and response measures. However, a few schools had limited understanding of CSS, affecting their overall safety preparedness                                                                                                                                                                                                                                                                 | must review the CSS pillars and align with DRRM protocols.                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                        | Several schools have <b>no approved contingency plan</b> in place for responding to disasters or emergencies. While some had a draft plan, it had yet to be officially approved or reviewed                                                                                                                                                                                                 | Immediate action should be taken to assist these schools in developing and securing approval for their contingency plans. The division office can provide technical assistance for the completion of these plans.                                                                                                    |
|                                                                                                                                                                                                                                                        | A common issue observed is the <b>lack of regular pruning of trees</b> within school premises. This poses potential hazards, especially during storms or strong winds.                                                                                                                                                                                                                      | Schools should establish regular maintenance schedules for tree pruning, and local environmental agencies should be engaged to support sustainable management                                                                                                                                                        |
| <p><b>Carcar City</b></p> <ul style="list-style-type: none"> <li>• Gelacio Babao Memorial National High School</li> </ul>                                                                                                                              | <p>Their Climate Change Adaptation and Mitigation (CCAM) activities have demonstrated excellent performance, as their school was selected as one of the congressional district winners of the SUGBUSog program organized by the Cebu Provincial Agriculturist Office.</p> <p>The newly assigned school head is unaware of the comprehensive school safety, DRRM, and contingency plans.</p> | The new school head needs a thorough orientation on existing Disaster Risk Reduction and Management (DRRM) plans, contingency measures, and the school's comprehensive safety protocols. A one-on-one session with the outgoing head (if possible), DRRM coordinators, or experienced staff members will be crucial. |
| <p><b>Cebu Province</b></p> <ul style="list-style-type: none"> <li>• Pablo Villarmia IS</li> </ul>                                                                                                                                                     | Some schools demonstrated a strong awareness of the Comprehensive School                                                                                                                                                                                                                                                                                                                    | Further training and orientations on the CSS framework must be                                                                                                                                                                                                                                                       |

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Banlot Elementary School</li> <li>• Binlod Elementary School</li> <li>• Consolacion Elementary School</li> <li>• Alambijud Elementary School</li> <li>• Tunga Elementary School</li> </ul>                                    | <p>Safety (CSS) framework, implementing preparedness and response measures. However, a few schools had limited understanding of CSS, affecting their overall safety preparedness</p>                | <p>conducted for schools with limited awareness. Schools must review the CSS pillars and align with DRRM protocols.</p>                                                                                                                                                                         |
| <ul style="list-style-type: none"> <li>• Dumanjug NHS</li> <li>• Bitoon Vocational High School</li> <li>• Dapdap Elementary School</li> <li>• San Remigio CES</li> <li>• Daanbantayan NHS</li> <li>• Gilutungan IS</li> <li>• Tugbungan Elementary School</li> </ul>   | <p>Several schools have <b>no approved contingency plan</b> in place for responding to disasters or emergencies. While some had a draft plan, it had yet to be officially approved or reviewed.</p> | <p>Immediate action should be taken to assist these schools in developing and securing approval for their contingency plans. The division office can provide technical assistance for the completion of these plans.</p>                                                                        |
| <ul style="list-style-type: none"> <li>• Catarman IS</li> <li>• Puertobillo NHS</li> <li>• Camotes NHS</li> <li>• Carmen JNHS SHS</li> <li>• Luyang Elementary School</li> </ul>                                                                                       | <p>A common issue observed is the <b>lack of regular pruning of trees</b> within school premises. This poses potential hazards, especially during storms or strong winds.</p>                       | <p>Schools should establish regular maintenance schedules for tree pruning, and local environmental agencies should be engaged to support sustainable management</p>                                                                                                                            |
| <ul style="list-style-type: none"> <li>• Tiltilin Elementary School</li> <li>• Tayud Elementary School</li> <li>• Liloan CES</li> <li>• Elpidio De Dios ES</li> <li>• Pwente Elementary School</li> <li>• Arcelo NHS</li> <li>• Sta. Rita Elementary School</li> </ul> | <p>A number of schools <b>lack a formal DRRM plan</b>, or their plans have not been updated recently.</p>                                                                                           | <p>Ensure that the DRRM plan is integrated into the school's improvement and development plan, making it an essential component of the school's long-term strategy. This approach ensures that DRRM is treated as a priority and given the attention it needs throughout the academic year.</p> |

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| <b>Cebu City</b> <ul style="list-style-type: none"> <li>• Don Vicente Rama MES</li> <li>• Don Vicente Rama MNHS</li> </ul>                                                                                                                                                                                                                                                                       | <p>Some schools demonstrated a strong awareness of the Comprehensive School Safety (CSS) framework, implementing preparedness and response measures. However, a few schools had limited understanding of CSS, affecting their overall safety preparedness</p> | <p>Further training and orientations on the CSS framework must be conducted for schools with limited awareness. Schools must review the CSS pillars and align with DRRM protocols</p>                                              |
| <b>City of Naga</b> <ul style="list-style-type: none"> <li>• Naga CES</li> <li>• Naga NHS</li> <li>• Naga SPED Center</li> </ul>                                                                                                                                                                                                                                                                 | <p>Some schools demonstrated a strong awareness of the Comprehensive School Safety (CSS) framework, implementing preparedness and response measures. However, a few schools had limited understanding of CSS, affecting their overall safety preparedness</p> | <p>Further training and orientations on the CSS framework must be conducted for schools with limited awareness. Schools must review the CSS pillars and align with DRRM protocols</p>                                              |
| <b>Lapu-lapu City</b> <ul style="list-style-type: none"> <li>• Lapu-lapu City STEC</li> <li>• Basak Elementary School</li> <li>• Bankal NHS</li> <li>• Marigondon NHS</li> <li>• Marigon Elementary School</li> <li>• Pajo NHS</li> <li>• Babag II Elementary School</li> <li>• Babag NHS</li> <li>• Babag I Elementary School</li> <li>• Looc NHS</li> <li>• Pusok Elementary School</li> </ul> | <p>Some schools demonstrated a strong awareness of the Comprehensive School Safety (CSS) framework, implementing preparedness and response measures. However, a few schools had limited understanding of CSS, affecting their overall safety preparedness</p> | <p>Further training and orientations on the CSS framework must be conducted for schools with limited awareness. Schools must review the CSS pillars and align with DRRM protocols.</p>                                             |
|                                                                                                                                                                                                                                                                                                                                                                                                  | <p>Presence of Contingency and DRRM, and evacuation plan</p>                                                                                                                                                                                                  | <p>Use feedback from these simulations to assess the effectiveness of the contingency plans and evacuation maps. Adjust the plans as necessary based on the outcomes of the drills to improve response times and coordination.</p> |

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| <b>Toledo City</b><br><br><ul style="list-style-type: none"> <li>• Bato NHS</li> <li>• Luray II NHS</li> </ul> | Some schools demonstrated a strong awareness of the Comprehensive School Safety (CSS) framework, implementing preparedness and response measures. However, a few schools had limited understanding of CSS, affecting their overall safety preparedness | Immediate action should be taken to assist these schools in developing and securing approval for their contingency plans. The division office can provide technical assistance for the completion of these plans. |
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3. In view thereof, all Division Offices are directed to intensify the updating of all schools their comprehensive school safety (CSS) under their jurisdiction every year using the attached evaluation checklist form of the Regional Office (RO). The results should be thoroughly analyzed and whatever identified gaps, issues, or challenges must be prioritized and incorporated into the school improvement plan (SIP).

4. Furthermore, CSS evaluation results must be submitted to the regional office on or before November 10, 2024, via at [ranilo.edar@deped.gov.ph](mailto:ranilo.edar@deped.gov.ph).

5. Expenses incurred on the conduct of CSS monitoring and evaluations shall be charged to DPRP funds or any locally available funds subject to the usual accounting and auditing rules and regulations.

6. For questions and clarifications, indicative program, number of participants per Offices, please refer to the attached documents or you may contact Mr. Ranilo L. Edar on his mobile phone no. 09171566073.

7. Immediate and wide dissemination of this Memorandum to all concerned is desired.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**

Director IV  
Regional Director