



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools Division
Superintendent**

October 15, 2024

DIVISION MEMORANDUM
No. **495** s. 2024

**ANNOUNCEMENT OF THE "CONDUCT OF THE 16TH NATIONAL CONGRESS
AND SEMINAR-WORKSHOP OF THE DEPARTMENT OF EDUCATION-
NATIONAL EMPLOYEES' UNION (DEPED NEU)" FROM NOVEMBER 26-28, 2024
IN BAGUIO CITY AND REGULATIONS FOR PARTICIPATION**

To: Assistant Schools Division Superintendent
Public Schools District Supervisors
School Heads
Non-Teaching Personnel
DepEd NEU Officers and Members
All Implementing Unit Schools (IUS)

1. This announcement is pursuant to the Unnumbered Memorandum from Atty. Domingo B. Alidon, J.D., National President, DepEd NEU, with the subject, "16th National Congress and Seminar-Workshop of the Department of Education-National Employees' Union," and DM-OUHROD-2024-1971 with the subject, "Conduct of the 16th National Congress and Seminar-Workshop of the Department of Education-National Employees' Union" from Wilfredo E. Cabral, Regional Director, OIC, Office of the Undersecretary, Human Resource and Organizational Development (OUHROD) and Office of the Undersecretary for School Infrastructure and Facilities (SIF), and Atty. Revsee A. Escobedo, Undersecretary for Operations, dated September 16, 2024, and September 30, 2024, respectively. Copies of the above-cited memoranda are attached for your reference.
2. In line with the forthcoming 16th National Congress and Seminar-Workshop of the Department of Education-National Employees' Union (DepEd NEU)" from November 26-28, 2024 at Crown Legacy Hotel, Kisad Road, Baguio City, the following regulations are hereby established:
 - A. Participation in the National Congress is limited to active members of the DepEd NEU, with each Implementing Unit School allotted one (1) Non-Teaching Personnel as representative;
 - B. A total of eleven (11) slots are specifically allocated for the Officers of DepEd NEU Bohol Chapter and Division Office-based personnel;
 - C. Registration fees and travel expenses shall be charged to respective local funds subject to the usual accounting and auditing rules and regulations.
3. To facilitate coordination and the preparation of necessary travel documents (Authority to Travel), interested participants from IUS must submit their Letter of Intent address to Casiana P. Caberte, PhD, CESO VI (Attn: Fermin M. Albutra, Administrative Officer V) on or before Friday, October 18, 2024.



Address: 0050 Uno Chatto Drive Barangay Cogon,
Tagbilaran City, Bohol
Telephone No.: (038) 411-2544
Email Address: deped.bohol@deped.gov.ph



4. All attendees of the aforementioned National Congress are required to conduct a re-echoing session to share the key discussions and outcomes with colleagues who were unable to attend. These re-echoing sessions will be organized by Cluster District to ensure comprehensive dissemination of information. An Accomplishment Report must also be submitted to the Office of the Schools Division Superintendent following the re-echoing.
5. These stipulations are enacted to regulate the number of participants and effectively manage the financial implications associated with this event.
6. For guidance and widest dissemination.

CASIANA P. CABERTE PhD, CESO VI
Schools Division Superintendent



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Tagbilaran City, Bohol
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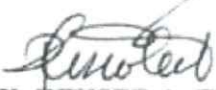


Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-1971

TO : Regional Directors
Schools Division Superintendents
All Others Concerned

FROM :  **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development, and Office of
the Undersecretary for School Infrastructure and Facilities (SIF)


ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : CONDUCT OF THE 16th NATIONAL CONGRESS AND
SEMINAR-WORKSHOP OF THE DEPARTMENT OF
EDUCATION - NATIONAL EMPLOYEES' UNION

DATE : 30 September 2024

The Department of Education - National Employees Union (DepEd-NEU) will be convening the **16th National Congress and Seminar-Workshop from November 26 – 28 2024** (exclusive of travel time) at **Crown Legacy Hotel Kisad Road, Baguio City with the theme "DepEd NEU: Kabalikatan sa Pagsusulong ng Five-Point Agenda' ng Kagawaran ng Edukasyon"**.

Non-teaching personnel may choose to attend the activity on Official Business, provided their participation does not interfere with their regular functions and responsibilities. Registration fees and travel expenses shall be charged to respective local funds subject to the usual accounting and auditing rules and regulations.

For more details, please see the attached communication from DepEd NEU. You may also contact Mr. Efren Li. Alcera, DepEd NEU Secretary General through email depedneusecretarygeneral@gmail.com or at 0926-6926741.



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Department of Education
NATIONAL EMPLOYEES' UNION
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Email Address: depedneupresident@gmail.com
Telefax: (02) 8636-3549
DOLE-CSC Registration No. 1737
Accreditation No. 862



September 16, 2024

MEMORANDUM

FOR : **WILFREDO E. CABRAL, CESO III**
Regional Director
OIC-Undersecretary for Human Resource and Organizational
Development

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

FROM: **ATTY DOMINGO B. ALIDON, J.D.**
National President, DepEd NEU

SUBJECT : **16TH NATIONAL CONGRESS AND SEMINAR-WORKSHOP OF
THE DEPARTMENT OF EDUCATION – NATIONAL EMPLOYEES'
UNION**

1. The Department of Education – National Employees' Union (DepEd-NEU) will hold its **16th National Congress and Seminar-Workshop** with the theme: **"DepEd NEU: Kabalik sa Pagsusulong ng 'Five-Point Agenda' ng Kagawaran ng Edukasyon"** on **November 26-28, 2024** (exclusive of travel time) at the Crown Legacy Hotel, Kisad Road, Baguio City.
2. The Congress and Seminar-Workshop aims to:
 - a. Provide participants with an in-depth overview of DepEd's Five-Point Agenda;
 - b. Enhance awareness among DepEd NEU Officers and Members of their role in improving the teaching-learning process;
 - c. Empower the DepEd NEU Chapters to develop, propose and implement projects and activities that support DepEd's Five-Point Agenda;
 - d. Orient DepEd NEU members on their participation in the "Yes for Peace: Bayanihan ng Bayan Campaign";
 - e. Address and resolve issues and concerns of DepEd non-teaching rank-and-file personnel; and





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- f. Update DepEd NEU Officers and Members on the progress of the 2021 Collective Negotiation Agreement Implementation and develop action plans to ensure its full realization.
3. Attendance to this Congress shall be on **Official Business**. Participants to this activity are the following:
 - a. **Non-teaching rank-and-file employees** in the Central, Regional, Division, District and School levels occupying positions listed in the enclosed List of Positions of Employees Authorized to Attend the 16th National Congress and Seminar-Workshop of the DepEd NEU;
 - b. **Members of the DepEd NEU National Board of Trustees (NBOT);**
 - c. **DepEd NEU National Executive Officers (NEO);**
 - d. **DepEd NEU Chapter Executive Officers and Members** at the Regional, Schools Division, Schools District, and School Levels; and
 - e. **Chairpersons and Members** of the DepEd NEU Secretariat and Working Committees.

Pursuant to Article IV, Sections 3.1.a; 3.2.a; and 3.3.a of the 2021 Collective Negotiation Agreement between the DepEd Management and the DepEd NEU, all Regional, Division and Central Office Chapter Officers of the DepEd NEU are required to attend the Congress.

4. A registration fee of **Five Thousand Nine Hundred Fifty Pesos (Php5,950.00)** is required per participant to cover expenses for food, lodging, kits, honoraria of resource persons and facilitators, and other incidental expenses. The registration fee may be paid in **cash, check, or LDDAP-ADA** to the DepEd-NEU National Account at the Land Bank of the Philippines. The account details are:

- Account Name: **DEPED NATIONAL EMPLOYEES UNION**
- Account No.: **3341-0185-94.**

Note: Priority for accommodation at Crown Legacy Hotel will be given to participants who have registered online and paid the registration fee in full.

5. Registration fees and travel expenses shall be charged against respective local funds, subject to standard accounting and auditing procedures. All participants, including the members of the NBOT, NEO and various working committees, are required to pay the registration fee. Members of the NBOT, NEO and the different working committees are authorized to travel two (2) days prior to the start of the activity for the necessary preparations. Registration for the event shall begin immediately upon issuance of this Memorandum and shall close on November 22, 2024. Confirmation of attendance shall be



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11. Confirmation of attendance shall be made through <https://forms.gle/xsRa7xNLLptUD16D8>. Please visit the DepEd NEU Facebook Page to readily access this link.
12. Registration shall commence immediately upon issuance of this Memorandum and shall close on November 22, 2024.
13. Payment of registration fee through cash, check, or LDDAP-ADA may be deposited to the DepEd-NEU National Account at the Land Bank of the Philippines under Account Name: DEPED NATIONAL EMPLOYEES UNION with Account No.: 3341-0185-94. Priority for accommodation at Crown Legacy Hotel shall be given to participants who have registered online and duly paid the registration fee.
14. For more information, please contact Mr. Efren Ll. Alcera, DepEd NEU Secretary-General through email at depedneusecretarygeneral@gmail.com or at mobile number 0926-692-6741.
15. For your approval and subsequent endorsement.

Encl.: As stated

