



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OFFICE OF BOHOL

**Office of the Schools Division
Superintendent**

October 2, 2024

DIVISION MEMORANDUM

No. 477, s, 2024

**CLARIFICATION ON THE CONDUCT OF CLASSROOM OBSERVATION FOR
TEACHERS AND SUBMISSION OF E-IPCRF FOR SY 2023-2024**

To: Assistant Schools Division Superintendents
Chief CID and OIC Chief SGOD
Education Program Supervisors
PSDSs/Acting PSDSs
All Others Concerned

1. This Office disseminates DM-OUHROD-2024-1931 dated September 25, 2024, titled **“Clarification on the Conduct of Classroom Observation for Teachers and Submission of E-IPCRF for SY 2023-2024”** contents of which are self-explanatory for the information and proper guidance of all concerned.
2. School Heads, School Administrative Officer II and ICT Coordinators are reminded to upload the e-IPCRF of teachers to the online e-IPCRF system: <https://eipcrf.deped.gov.ph> on September 30-October 4, 2024.
3. For more details, please refer to the attached Memorandum.
4. Immediate dissemination and compliance of this Memorandum is desired.


CASIANA P. CABERTE PhD, CESO VI
Schools Division Superintendent



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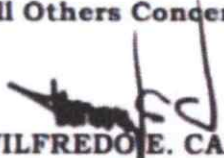
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024-1931

TO : Regional Directors
Schools Division Superintendents
Public Elementary and Secondary Schools
All Others Concerned

FROM :  **WILFREDO E. CABRAL**
Regional Director,
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : CLARIFICATION ON THE CONDUCT OF CLASSROOM
OBSERVATION FOR TEACHERS AND SUBMISSION OF E-IPCRF
FOR SY 2023-2024

DATE : 25 September 2024

In reference to DM-OSEC-2024-01, *Guidance on the Implementation of DepEd Results-based Performance Management System (RPMS) Relative to Executive Order No. 61 (s. 2024)*, the provisions regarding classroom observation for teachers are reiterated, with additional clarification provided below. Further instructions on the submission of the e-IPRF for SY 2023-2024 are also provided:

On the conduct of classroom observation for teachers:

- a. **For SY 2024-2025, all RPMS-related activities at the school level, including classroom observation and portfolio assessments, are suspended until further notice.**
- b. However, non-rated classroom observations that are developmental and formative in nature for purposes of instructional supervision and technical assistance may still be conducted.

On the submission of e-IPCRF of teachers for SY 2023-2024:

- c. **The deadline for the submission and uploading of the accomplished e-IPCRF of teachers for SY 2023-2024, as provided in item 4 of DM-OSEC-2024-01, has been extended to October 31, 2024.**

- d. The extension is intended to provide schools ample time to complete submission of e-IPCRFs while the system is being optimized to accommodate bulk users at the same time.
- e. To efficiently manage system users, a scheduled uploading by region shall be implemented. Please refer to table below for the schedule.

Region	Schedule
CAR Region I Region II Region VII Region IX Region XI	September 30 – October 4, 2024
Region III Region IV-A Region VIII Region XII Region X	October 7-11, 2024
NCR Region IV-B Region V Region VI Region XIII	October 14-18, 2024
All remaining schools	October 21-31, 2024

- f. For reference, please use the following links:
- e-IPCRF for teachers: <https://bit.ly/eIPCRFSY20232024>
 - Online e-IPCRF System: <https://eipcrf.deped.gov.ph>
- g. For any issues and concerns related to the uploading of eIPCRFs or use of the online system, kindly refer to the Frequently Asked Questions (FAQs) sheet available at <https://bit.ly/eIPCRFFAQ> or contact us via email at helpdesk.rpms@deped.gov.ph.

For your information and appropriate action.

Copy furnished:

Office of the Secretary

Clarification on the conduct of classroom observation for teachers

(Per DM-OUHROD-2024-1931 in reference to DM-OSEC-2024-01)

a. For SY 2024-2025, all RPMS-related activities at the school level, including classroom observation and portfolio assessments, are suspended until further notice.

b. However, **non-rated classroom observations** that are developmental and formative in nature for purposes of instructional supervision and technical assistance **may still be conducted**.

READ MORE

bit.ly/DM-OSEC-2024-01

bit.ly/DM-OUHROD-2024-1931

Submission of e-IPCRF for teachers for SY 2023-2024

(Per DM-OUHROD-2024-1931 in reference to DM-OSEC-2024-01)

Extended deadline of submission and uploading:
October 31, 2024

To efficiently manage system users, a scheduled uploading by region shall be implemented. Please refer to table below for the schedule.

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