



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

August 20, 2024

DIVISION MEMORANDUM
No. 388 s, 2024

**CONTINUING SKILLS DEVELOPMENT WORKSHOP FOR SCHOOL HEADS ON THE CONTINUOUS
IMPROVEMENT (CI) PROGRAM METHODOLOGIES**

**To: Assistant Schools Division Superintendents
Chiefs CID and SGOD
Schools District Supervisors/Acting PSDSs
Elementary and Secondary School Heads
All Others Concerned**

1. In support to DepEd vision, goals and objectives, this office, through the Curriculum Implementation Division, will conduct the **Continuing Skills Development Workshop on Continuous Improvement (CI) Program Technology for identified school heads on August 27-29, 2024, at Reyna's the Haven and Gardens Tagbilaran City.**
2. The activity aims to achieve the following objectives:
 - Retool the identified school heads capacity on the CI processes especially on the different steps based on findings during CI documents review and validation of CI projects in the past school year.
 - Apply reengineered training sessions, by employing new strategies to cater to the varied expertise of school heads in doing CI projects, especially on coaching CI teams.
 - Identify potential coaches from the trainees to support monitoring CI implementation in the division.
3. Attached is the list of participants who are the twenty members of the CI training team, technical working group and program management team. **PSDSs in districts without trained SHs in the past two years (Annex 2) shall identify the SHs according to the number required.**
4. Teacher participants are entitled to a service credit while administrators/non-teaching personnel shall have the Compensatory Overtime Credits (COC) pursuant to CSC and DBM Joint Circular No. 2, series 2004, "Non-Monetary Remuneration for Overtime Services rendered".
5. Relevant expenses such as food, accommodation and materials, shall be charged against the Provincial Special Education Fund while travel and other incidentals incurred by participants shall be charged against school/division MOOE, SEF and other local funds subject to the usual COA auditing rules and guidelines.
6. This Memorandum also serves as a **Travel Order**.
7. For the guidance and compliance of all concerned.
8. Immediate dissemination of this Memorandum is directed.

CASIANA P. CABERTE Ph.D. CESO VI
Schools Division Superintendent



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Annex 1
LIST OF PARTICIPANTS

CD	DISTRICT	PATICIPANT COACHES/UNDERSTUDIES	TWG and PMT
CD 1	ALBURQUERQUE	Pablito Petallar	
	ANTEQUERA	Maria Cleofe Omila	Cerlito Romero
	BACLAYON	Zenaida Aljo	Edgelbert Tesorio
	BALILIHAN	Josephine Pacot	Leah Vanessa Aton
	CALAPE	Maristel B. Genabe	Rachel Sabijon
	CATIGBIAN	Ivy L. Amba	Casiana Tatad
	CORELLA	Rosamae Calumba	Ester Mingoc
	CORTES	Dioscora Tayone	Maria Luisa Tolop
	DAUIS	Delsa Guimbaleña	Vivian Samputon
	LOON NORTH	Mayflor Cantones	Mel Belano
	LOON SOUTH	Felix Añasco	Clemente Intong
	MARIBOJOC	Teresa C. Arais	Alice Raganas
	PANGLAO	Karen A. Bailo	Ma. Zena Ladaran
	SIKATUNA	Melina B. Espinosa	Lourdes Bongay
	TUBIGON EAST	Crystal Mae Arombo	Diodora Gabito
	TUBIGON WEST	Jeanith D. Langbid	Fernando Enad
	BIEN UNIDO	Rhussel Bautista	Ana Marie Valmoria
	BUENAVISTA I	Estrellita Celetaria	Rosanna Dablo
	BUENAVISTA II	Maria Noriza M. Montuya	Ma. Theresa Salas
	CLARIN	Gemma Degamo	Carla Joyce Arnejo
CD 2	DAGOHOY	Ryan Balbaguio	Generosa T. Castillo
	DANAO	Virgilia Lofranco	Ruben Impang
	GETAFE I	Maria Fe Gumanit	
	GETAFE II	Juliet C. Cabading	
	INABANGA NORTH	Ma. Theresa Estorgio	
	INABANGA SOUTH	Agapita Divinagracia	
	PRES. CPG	Christopher Bamba	
	SAGBAYAN	Kenneth Villanueva	
	SAN ISIDRO	Ivy B. Melencion	
	SAN MIGUEL	Bethuel Nuez	
	TALIBON I	Janice Puricallan	
	TALIBON II	Barbara Comendador	
	TRINIDAD I	Anafe A. Bongcayao	
	TRINIDAD II	Susan Morgia	
	UBAY I	Carol Payot	
	UBAY II	Leticia Reloba	
	UBAY III	Niel Michael G. Olaivar	
	ALICIA	Julius Butcon	
	ANDA	Geraldine D. Saliot	
	BATUAN	Florido Polinar	
CD 3	BILAR	Mila Pamaong	
	CANDIJAY	Estelita Cagape	
	CARMEN I	Erlinda P. Albaran	
	CARMEN II	Maria Cristina B. Casia	
	CARMEN III	Randy Manlangit	
	DIMIAO	Erwin J. Gamayon	
	DUERO	Marilyn Llido	
	G. HERNANDEZ	Ma. Divina Maglente	
	GUINDULMAN	Emilia Olano	
	JAGNA	Mercuria Tagapia	
	LILA	Russel I. Cahucom	
	LOAY	Feliciano Januhan	
	LOBOC	Mia Marie Biliran	
	MABINI	Teodocio Piquero	
	PILAR	Aida Lusica	
	SEVILLA	Charlyn S. Morales	
	SIERRA BULLONES	Marilyn Rebosura	
	VALENCIA	Jesus Adem	



Annex 2**REQUIRED PARTICIPANTS FROM DISTRICTS WITHOUT TRAINED SCHOOL HEADS FOR
THE PAST 2 YEARS**

CD	District	No. of SHs to attend:
CD1	Calape	1
	Cortes	2
	Dauis	2
	Loon South	2
	Maribojoc	2
	Tubigon West	2
CD 2	Bienunido	3
	Buenavista 2	3
	Dagohoy	3
	Inabanga North	3
	Inabanga South	3
	Pres. Carlos P. Garcia	3
	San Isidro	3
	San Miguel	3
	Talibon 2	3
	Trinidad 2	3
	Ubay 3	3
CD 3	Candijay	3
	Carmen 2	3
	Carmen 3	3
	Duero	3
	Guindulman	3
	Jagna	3
	Lila	3
	Mabini	3
	Pilar	3
	Sevilla	3
	Valencia	3

