



Republic of the Philippines
Department of Education
Region VII-Central Visayas
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

August 19, 2024

DIVISION MEMORANDUM

No. **385** s. 2024

**FIRST MEETING AND ORIENTATION OF OFFICERS AND MEMBERS
OF THE BOHOL ASSOCIATION OF SCHOOL PAPER ADVISERS, INC.
(BASPA INC.) FOR SY 2024-2025**

TO: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Principals
All Others Concerned

1. This office shall conduct the First Meeting and Orientation of Officers and Members of the Bohol Association of School Paper Advisers, Inc. (BASPA Inc.) for SY 2024-2025 on August 23, 2024 (8:00 a.m. to 5:00 p.m.) @ Reynas The Haven & Gardens, New Calceta Street, Cogon, Tagbilaran City.
2. This activity aims to discuss the following:
 - A) Plan of Activities for the School Paper Advisers
 - B) Orientation of the Members of the Association
 - C) 2024 DSPC
3. Each school must have at least one (1) participant preferably the **School Paper Adviser**.
4. All participants are expected to be in the venue on time. First meal is a.m. snacks and last meal is p.m. snacks.
5. A registration fee of **Six Hundred Pesos (P600.00)** for lunch, morning & afternoon snacks shall be collected for each participant and travelling and other expenses relative to this activity shall be charged against **SPA Fund, School MOOE and/or other school funds** available subject to the usual COA rules and regulations.
6. Seminars that fall on Saturdays, Sundays and Holidays will be given service credits.
7. Immediate dissemination of this memorandum is desired.

CASIANA P. CABERTE PhD, CESO VI
Schools Division Superintendent

