



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools Division  
Superintendent**

August 19, 2024

**DIVISION MEMORANDUM**  
**NO. 378 s, 2024**

**INVENTORY AND MONITORING FOR 2021 TO 2023 SPORTS SUPPLIES AND  
EQUIPMENT ENHANCEMENT AND DISTRIBUTION (SSEED) PROGRAM**

**TO: Assistant Schools Division Superintendents**  
**Division Chiefs, CID and SGOD**  
**Public Schools District Supervisors/ Acting PSDSs**  
**Public Secondary and Elementary School Principals**  
**All Others Concerned**

1. This has reference to DepEd Memorandum DM-OUOPS-2024-10-06318 dated August 5, 2024, from the Office of the Undersecretary for Operations regarding the Inventory and Monitoring for 2021 to 2023 Sports Supplies and Equipment Enhancement and Distribution (SSEED) Program.
2. All concerned personnel are directed to comply with the instructions stated in the attached memorandum. Enclosed is the template for the inventory report of the purchased equipment, which needs to be filled out and submitted as instructed.
3. For any inquiries or further clarifications, please contact the Bureau of Learners Support Services-School Sports Division @ telephone number (02) 8632-0260 or through email address [blss.ssd@deped.gov.ph](mailto:blss.ssd@deped.gov.ph).
4. Immediate and wide dissemination of this Memorandum is desired.

  
**CASIANA P. CABERTE PhD, CESO VI**  
Schools Division Superintendent



**Address:** 0050 Lino Chatto Drive Barangay Cogon,  
Tagbilaran City, Bohol  
**Telephone No.:** (038) 411-2544  
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Department of Education

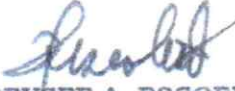
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OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

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MEMORANDUM  
DM-OUOPS-2024-P-06318

TO : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
REGIONAL AND DIVISION SPORTS OFFICERS  
SCHOOL SPORTS CLUB IMPLEMENTERS  
ALL OTHER CONCERNED

FROM :  **ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

SUBJECT : INVENTORY AND MONITORING FOR 2021 TO 2023 SPORTS  
SUPPLIES AND EQUIPMENT ENHANCEMENT AND  
DISTRIBUTION (SSEED) PROGRAM

DATE : August 5, 2024

In reference to the memorandum dated November 6, 2023 regarding the **2023 Sports Supplies and Equipment Enhancement and Distribution Program**, we would like to follow up on the matter concerning the responsibilities of the Regional Office outlined in the said memorandum particularly the submission of the required report.

The Regional Office recipient of the said program shall submit the analyzed results of the conducted monitoring and evaluation activity to the Central Office through email at [blss.ssd@deped.gov.ph](mailto:blss.ssd@deped.gov.ph) duly signed by the Regional Director, on or before **August 31, 2024**.

Please be reminded that these reports are critical for assessing the impact of the distributed equipment and supplies and for planning future improvements.

Enclosed is the template for inventory report of the purchased equipment in the Division and School Level for submission.

For more information, you may contact the **Bureau of Learner Support Services School Sports Division** at telephone number (02) 8632-0260 or through email address [blss.ssd@deped.gov.ph](mailto:blss.ssd@deped.gov.ph).

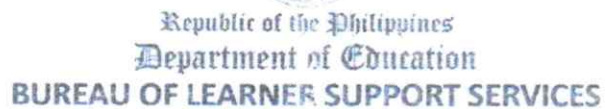
Immediate and wide dissemination of this memorandum is desired.



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Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [oure@deped.gov.ph](mailto:oure@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

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|----------------|----------|------|--------|
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| Effectivity    | 03.23.23 | Page | 1 of 1 |





**Address:** \_\_\_\_\_

BATCH: \_\_\_\_\_ YEAR: \_\_\_\_\_

*Note: You may use additional sheet/s if necessary.*

Schools Division Superintendent



Division: \_\_\_\_\_  
Division Code: \_\_\_\_\_

## BATCH: \_\_\_\_\_ YEAR: \_\_\_\_\_

*Note: You may use additional sheet/s if necessary.*

District Sports Officer

District Supervisor



Division: \_\_\_\_\_  
 School Id: \_\_\_\_\_  
 Type of School: \_\_\_\_\_  
 Number of SSC Members: \_\_\_\_\_

**Sports Supplies and Equipment Enhancement and Distribution (SSEED) Program**

YEAR: \_\_\_\_\_

*Note: You may use additional sheet/s if necessary.*

TOTAL

School Head