



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

May 7, 2024

DIVISION MEMORANDUM
No. **219** , s. 2024

**CALL FOR NOMINATION FOR THE SEAMEO VOCTECH SPECIALIST SKILLS
UPGRADING: ROBOTIC AND SMART SYSTEM**

To: Assistant Schools Division Superintendents
Chief, CID & SGOD
Public Schools District Supervisors/APSDs
Elementary & Secondary School Heads
All Others Concerned

1. Attached is Regional Memorandum No. 389, s. 2024 titled **CALL FOR NOMINATION FOR THE SEAMEO VOCTECH SPECIALIST SKILLS UPGRADING: ROBOTIC AND SMART SYSTEM** , contents of which is self- explanatory, for the information and guidance of all concern.
2. For more details, refer to the enclosed communication
3. For immediate dissemination and compliance of all concerned.

for: [Signature]
CASIANA P. CABERTE Ph.D. CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM

No. **389**, s. 2024

02 MAY 2024

**CALL FOR NOMINATION FOR THE SEAMEO VOCTECH SPECIALIST SKILLS
UPGRADING: ROBOTIC AND SMART SYSTEM**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Attached is DepEd Memorandum DM- OUHROD – 2024 – 0792 from Usec. Wifredo E. Cabral, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development dated April 26, 2024 titled **Call for Nomination for the SEAMEO VOCTECH Specialist Skills Upgrading: Robotic and Smart System**, contents of which are self-explanatory, for the information and guidance of all concerned.
2. The accomplished participant's nomination form and other required documents must be submitted on or before May 3, 2024 through this link: <https://forms.office.com/r/P2atvWuYG7>.
3. For queries and clarifications, you may contact Dr. Rosa H. Cabotaje, Scholarship Focal Person through this email address, rosa.cabotaje@deped.gov.ph.
4. For immediate and wide dissemination.

SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/FYA/HRDD/NEAP-R07/MGB/rbc



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639457623193 local 700



Republika ng Pilipinas

Department of Education


OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024-0792

TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : **CALL FOR NOMINATION FOR THE SEAMEO VOCTECH SPECIALIST SKILLS UPGRADING: ROBOTIC AND SMART SYSTEM**

DATE : 26 April 2024

1. The Southeast Asian Ministers of Education Organization Regional Centre for Vocational and Technical Education and Training (SEAMEO VOCTECH) announces its **Call for Nomination** for its training scholarship offering titled **Specialist Skills Upgrading: Robotic and Smart System**, with course details as follows:

Course Title	Specialist Skills Upgrading: Robotic and Smart System
Course Schedule	24 June – 05 July 2024
No. of Slots	1
Modality	Face-to-face
Target Participants and Qualifications	<ul style="list-style-type: none">• Program leaders or highly committed and motivated teachers/instructors/trainers of Robotic and Smart System• Existing trainers with basic technical expertise or experience in the said area
Deadline of Submission	03 May 2024

2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office to **nominate at least one (1) qualified participant**. All nominees must meet the qualifications and submit the

documentary requirements listed in **Enclosure 1**. The *Scholarship Clearance (Enclosure 2)* should also be submitted.

3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 03 May 2024**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/P2atvWuYG7>. Kindly use official DepEd email accounts in submitting the requirements.
4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
5. For further information or any concerns, please contact the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph and or landline (02) 8715-9919.
6. Immediate dissemination of and appropriate action on this Memorandum are requested.

Enclosures:

Enclosure 1 – Checklist of General Eligibility Requirements

Enclosure 2 – Scholarship Clearance

[NEAPScholarshipSecretariat/Bedana]

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)

	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any. **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	<input type="checkbox"/> Degree <input type="checkbox"/> Non-Degree	
VI. Scholarship Duration		
VII. Status	<input type="checkbox"/> Completed the course (Submit a copy of Certificate of Completion)	<input type="checkbox"/> Withdrawn from the Course (State the reason below)
VIII. Reason/s for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	

IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		

Name and Signature of the Scholar	Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>	
Name and Signature of the Recommending Authority (SDO - HRDD)	
_____	Date and Time
APPROVED	
Name and Signature of the Recommending Authority (RO-HRDD)	
_____	Date and Time