



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**Schools Division Office of Bohol**

**Office of the Schools Division  
Superintendent**

May 1, 2024

DIVISION MEMORANDUM  
No. **214**, s. 2024

**CAPACITY BUILDING OF DISTRICT QAME TEAM IN PREPARATION FOR THE  
DISTRICT-BASED TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors  
PSDS/Acting PSDSs  
Elementary and Secondary School Heads  
All Others Concerned

1. In line with the implementation of the MATATAG Curriculum, this office through the Human Resource Development Section in collaboration with the Curriculum and Implementation Division (CID), will conduct **Capacity Building of District QAME Team in Preparation for the District-Based Training on the MATATAG Curriculum for Teachers** on May 2-3, 2024 at Bohol Tropics Resort, Tagbilaran City.
2. The activity aims to:
  - a. capacitate the participants on the QAME processes in preparation for the district-based training of teachers on MATATAG curriculum; and
  - b. to orient the templates/reports to be accomplished before, during and after the district training on the MATATAG curriculum for teachers.
3. The PSDSs/APSDSs are requested to send two (2) QAME per district as participants.
4. This is a live in activity and the opening program will start at 9:00 o'clock in the morning.
5. The participants are required to bring laptops, extension wires, and portable WIFI routers.
6. School Heads are requested to arrange the class schedule of the teacher-participants and members of the Training Team so as not to hamper their classes.
7. The Learning Facilitators and TWG for the said activity are: Jeanylette C. Ayson, Jupiter I. Maboloc, Ryan Balbaguio, Ma. Julieta C. Cabading, Clemente P. Intong Jr., Ma. Buenaventurada G. Socorin, Diodora R. Gabito, Jemboyo A. Valloso, Marites M. Cimeni and Mildred G. Piquero.



8. Expenses incurred relative to participation in this activity such as food and accommodation shall be charged against HRTD funds, while travel, and other incidental expenses shall be chargeable to Division/School MOOE/other local funds subject to the usual accounting and auditing rules and regulations.
9. This Memorandum serves as a **Travel Order**.
10. Immediate and wide dissemination of the Memorandum is desired.

*Casiana P. Caberte*

**CASIANA P. CABERTE PhD, CESO VI**  
Schools Division Superintendent