



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools Division
Superintendent**

March 22, 2024

DIVISION MEMORANDUM
No. 152 s. 2024

For : Assistant Schools Division Superintendent
Functional Division Chiefs
Education Program Supervisors
Public Schools District Supervisors/Acting PSDS
Public Secondary/Elementary School Heads
Section/Unit Heads & Non-Teaching Personnel
All Others Concerned

COMPOSITION OF THE DEPED COMMITTEE ON ANTI-RED TAPE (CART)

To : ASDS & Chief-EPS
Education Program Supervisors
Public Schools District Supervisors & Acting PSDS
Public Elementary and Secondary School Heads
Unit/Section Heads and Non-Teaching Personnel
All Other Concerned

1. For the information and guidance of all concerned enclosed is memorandum No. DM-OUHROD-2024-0268 reiterating the compliance with Republic Act (RA) No. 11032 the Ease of Doing Business and Efficient Government Service Delivery Act of 2018; MC No. 2023-08 titled Amendment on certain Provisions of Anti-Red Tape Authority (ARTA) and MC No. 2020-07 dated September 30, 2020, Pertaining to the Guidelines on the designation of a Committee on Anti-Red Tape (CART), the Division and School Committees is being reorganized as follows:

a. Schools Division CART Committee:

Chairman : Dr. Casiana P. Caberte, CESO VI
OIC-Schools Division Superintendent
Vice Chairman : Dr. Eduardo A. Ompad, CESE
Member : Atty. Vanessa H. Quijano, Legal Officer III
: Dr. Marcela R. Bautista, Chief-SGOD
: Mr. Fermin M. Albutra, AO V
: Engr. Dinah Florence Talan, ICTO

b. Secretariate: Chairman : Mrs. Judith S. Apale AO IV
: Mrs. Florly Saturinas
: Mrs. Teodomera Bersaluna



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: Mrs. Dorothy Tambis
: Mr. Gerry Sagayno

c. School CART Committee:

Chairman : Principal or Head Teacher
Member : At least (one) 1 Teacher designate
: Non-teaching personnel/COS

2. Based on the Law, the CART shall be responsible for the implementation of RA 11032 specially the following functions:

DepEd Sub-Committee:

- Re-engineering of Systems and Procedures
 - Streamlining and digitation
 - Whole- of Government Approach
 - Regulatory Management System and Regulatory Impact Assessment
- Registration of new regulations and issuances
- Citizen's Charter
- Zero Contact Policy
- Adoption of working schedules to serve clients
- Identification Card
- Public Assistance and Complaints Desk
- Client feedback mechanism and satisfaction measurement
- Knowledge transfer of ARTA-related trainings
- Dissemination of ARTA information, education and communication materials for public consumption

Responsibilities of DepEd CART Secretariat:

- Provide administrative assistant to the DepEd CART, as needed;
 - Manage the communication channels and database of RA 11032 documents; and
 - Monitor the status of compliance with RA 11032 requirements.
3. For your guidance and information.


CASIANA P. CABERTE PhD, CESO VI
OIC - Schools Division Superintendent

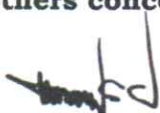


Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-0268

TO : **Undersecretaries**
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All others concerned

FROM : 
WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development
Vice Chairperson, DepEd Committee on Anti-Red Tape

SUBJECT : **COMPOSITION OF THE DEPED COMMITTEE ON ANTI-RED TAPE (CART)**

DATE : 19 February 2024

In compliance with Republic Act (RA) No. 11032 or the *Ease of Doing Business and Efficient Government Service Delivery Act of 2018* and Memorandum Circular No. 2023-08 titled *Amendment on Certain Provisions of Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) No. 2020-07 dated 30 September 2020, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART)*, this Order is being issued to reiterate the **Composition of the DepEd Committee on Anti-Red Tape or the DepEd CART**, as previously issued under OO-OSEC-2022-108:

Chairperson:	Secretary of Education (or her designated representative)
Vice Chairperson:	Execom in-charge of Human Resource and Organizational Development
Members:	1. Execom in-charge of Operations and one (1) technical staff 2. Execom in-charge of Administration and one (1) technical staff

	<p>3. Member-units as represented by a Director, one Chief, and at least one technical staff:</p> <ul style="list-style-type: none"> • Administrative Service (AS) • Information and Communication Technology Service (ICTS) • Legal Service (LS) • Planning Service (PS) • Public Affairs Service (PAS) <p>4. From each CO unit – two (2) representatives each</p>
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Field offices and schools are likewise reminded to have a **DepEd Sub-CART** in place, composed of the following:

	Regional Office	Schools Division Office	School
Chairperson	Regional Director	Schools Division Superintendent	School Head
Members*	At least one representative each: <ul style="list-style-type: none"> • Administrative Division • ICT Unit • Legal Unit • Public Affairs Unit 	At least one representative each: <ul style="list-style-type: none"> • Administrative Service • ICT • Legal • Schools Governance and Operations Division 	At least one (1) each: <ul style="list-style-type: none"> • Teacher-designate • Non-teaching personnel

**Personnel from other functional units may also be invited as Members of the CART, e.g. Regional and Division Public Assistance Coordinators (RPAC/DPAC).*

The CART emphasizes the role of government agencies and the accountability of agency heads to reduce bureaucratic red tape and corruption. Based on the Law, the CART shall be responsible for the implementation of RA 11032, especially the following:

- Reengineering of Systems and Procedures
 - Streamlining and digitization
 - Whole-of-Government Approach
 - Regulatory Management System and Regulatory Impact Assessment
- Registration of new regulations and issuances
- Citizen's Charter
- Zero Contact Policy
- Adoption of working schedules to serve clients
- Identification Card
- Public Assistance and Complaints Desk
- Client feedback mechanism and satisfaction measurement
- Knowledge transfer of ARTA-related trainings
- Dissemination of ARTA information, education, and communication materials for public consumption

The functions, duties, and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which can be accessed from <https://arta.gov.ph/wp-content/uploads/2023/12/MC-2023-08.pdf>.

Additionally, the responsibilities of DepEd CART within the Department are the following:

- a. coordinate with the ARTA and other stakeholders for RA 11032-related updates and concerns;
- b. lead and allocate funding for RA 11032-related programs, projects, and activities (PPAs);
- c. enlist awareness and support on RA 11032 through information dissemination; and
- d. provide technical assistance on RA 11032-related matters.

The DepEd CART shall be supported by a Secretariat, lodged at the Bureau of Human Resource and Organizational Development-Organization Effectiveness Division (BHROD-OED), which shall:

- a. provide administrative assistance to the DepEd CART, as needed;
- b. manage the communication channels and database of RA 11032 documents; and
- c. monitor the status of compliance with RA 11032 requirements.

For more information, contact the DepEd CART Secretariat at citizenscharter@deped.gov.ph or (02) 8633-5375.

Copy furnished:

OFFICE OF THE SECRETARY