

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF BOHOL
 City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.: 2024-03-0077
 DATE: 03-26-2024

Name of Company: _____
 Address: _____
 Business Permit No. _____
 TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepED-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

FAY C. LUAREZ
 Assistant Schools Division Superintendent
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Procurement of Supplies for the Development, Enhancement and Finalization of Division Contingency Plans.									
Epson 664 (Black)	3	bottle	1,020.00						
Epson 664 (Cyan)	2	bottle	680.00						
Epson 664 (Magenta)	2	bottle	680.00						
Epson 664 (Yellow)	2	bottle	680.00						
Certificates - short (130GSM)	5	pack	375.00						
Ball Pen (black)	24	pcs.	177.60						
Notebook (40L)	22	pcs.	354.20						
Bond Paper (short)	2	ream	483.00						
Expanded Envelope (assorted)	10	pcs.	253.00						
Marker (Black-Broad)	12	pcs.	483.00						
TOTAL			5,185.80						
x-x-x-x-x-x-x-x-x									

Purpose: For use in Development, Enhancement and Finalization of Division Contingency Plans.

 (Signature Over Printed Name)