



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools  
Division Superintendent**

March 15, 2024

**OFFICE MEMORANDUM**

OSDS / CID / SGOD - 2024 - 10

To: Dr. Faye Luarez – Asst. Schools Division Superintendent / BAC Chairman  
Dr. Eduardo Ompad – OIC - Asst. Schools Division Superintendent  
Marcela R. Bautista – SGOD Chief  
Fermin M. Albutra – Administrative Officer V  
Gabina F. Ladaran – Division Accountant  
Lilian M. Baloria – Property and Supply Officer  
Engr. Domingo J. Lamoste Jr. – Division Physical Facilities Unit Head  
Ma. Victoria M. Jaspe – Budget Officer  
Victoriano C. Cimeni – Cashier  
Felipe B. Plantino Jr. – DPSU Head  
Pablito D. Villalon – Head, BAC Secretariat  
Iris Finalyn Ancog – Representative Procurement Management Office  
Wee S. Villaver – Representative Procurement Management Office

**COMMISSION ON AUDIT EXIT CONFERENCE FOR THE AUDIT OF CALENDAR  
YEAR (CY) 2023**

1. Please be informed of the COA Exit Conference on Tuesday, March 26, 2024, from 9am – 5pm at the Office of the Schools Division Superintendent, Division of Bohol.
2. Audit Observation Memoranda (AOM) issued to the office shall be discussed. Comments and concerns from the concerned offices will be heard during this conference to be incorporated to the Audit Management Letter for year 2023.
3. Attendance of all concerned is expected.
4. This memorandum serves as **TRAVEL ORDER**.

**CASIANA P. CABERTE Ph.D., CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Deped Tayo Bohol Division

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REPUBLIC OF THE PHILIPPINES  
COMMISSION ON AUDIT

**REGIONAL OFFICE NO. VII**  
**National Government Audit Sector**  
**Cluster 5 - Education and Employment**  
**Office of the OIC - Supervising Auditor**  
Department of Education Regional Office No. VII  
Sudlon, Lahug, Cebu City

March 14, 2024

**DR. CASIANA P. CABERTE, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent  
Department of Education  
Division of Bohol  
Tagbilaran City, Bohol

Ma'am:

Please be informed that the Audit Team is about to end the audit conducted on the Department of Education, Division of Bohol operations for Calendar Year (CY) 2023.

In this connection, the Audit Team respectfully requests that an exit conference be held on Tuesday, March 26, 2024, from 9:00 AM to 5:00 PM at the Schools Division Superintendent's Office, Division of Bohol together with the following personnel as well as other officers whose attendance you may deem necessary to our exit conference:

1. Dr. Fay Luarez - Asst. Schools Division Superintendent/ BAC Chairman
2. Marcela R. Bautista - SGOD Chief
3. Fermin M. Albutra - Administrative Officer V
4. Gabina F. Ladaran - Division Accountant
5. Lilian M. Baloria - Property and Supply Officer
6. Engr. Domingo J. Lamoste Jr. - Division Physical Facilities Unit Head
7. Ma. Victoria M. Jaspe - Budget Officer
8. Victoriano C. Cimeni - Cashier
9. Felipe B. Platino, Jr. - DPSU Head
10. Pablito D. Villalon - Head, BAC Secretariat
11. A representative from the Procurement Management Unit (PMU)

We will discuss the Audit Observation Memoranda (AOMs) issued to your Office and hear your comments for incorporation into our Management Letter for the year 2023.

Thank you for your usual cooperation.

Very truly yours,

**RUBY LEE C. BELANDRES**  
OIC-Supervising Auditor

Received by:

JOAN P. LAGRIA  
3-13-24  
8:40 AM