



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

No. **147**, s. 2024

March 26, 2024

**CALL FOR NOMINATION FOR THE SEAMEO REGIONAL CENTRE FOR QITEP IN  
MATHEMATICS (SEAQIM) SCHOLARSHIP PROGRAMS FOR SY 2024**

To: ASDS  
Chiefs CID & SGOD  
Public Schools District Supervisor/ Acting PSDS  
School Heads  
All Others Concerned

1. This Office disseminates Regional Memorandum No. 167, s. 2024 dated February 29, 2024, titled "Call for Nomination for SEAMEO Regional Center for QITEP in Mathematics (SEAQIM) Scholarship Programs for SY 2024", contents of which are self-explanatory, for the information and guidance of all concerned.
2. For guidance and reference, please refer to the attached Regional Memorandum.
3. For immediate dissemination and wide dissemination.

  
**CASIANA P. CABERTE PhD, CESO VI**  
Schools Division Superintendent

SDS/ASDS/CID/CMR/FCGJR



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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

**REGIONAL MEMORANDUM**

No. **167**, s. 2024

29 FEB 2024

**CALL FOR NOMINATION FOR THE SEAMEO REGIONAL CENTRE FOR QITEP  
IN MATHEMATICS (SEAQIM) SCHOLARSHIP PROGRAMS FOR SY 2024**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. Attached is DepEd Memorandum DM- OUHROD - 2024 - 0256 from Usec. Wifredo E. Cabral, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development dated February 16, 2024 titled **Call for Nomination for the SEAMEO Regional Centre for QiTEP in Mathematics (SEAQIM) Scholarship Programs for SY 2024**, contents of which are self-explanatory, for the information and guidance of all concerned.
2. The accomplished participant's nomination form and other required documents must be submitted on or before the set deadlines through this link: <https://forms.office.com/r/HDnVWe4Fwb>.
3. For queries and clarifications, you may contact Dr. Rosa H. Cabotaje, Scholarship Focal Person through this email address, [rosa.cabotaje@deped.gov.ph](mailto:rosa.cabotaje@deped.gov.ph).
4. For immediate and wide dissemination.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director

STJ/PYA/HRDD/NEAP-RO7/MGB/RHC



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DepEd Tayo Region VII

[region7.deped.gov.ph](http://region7.deped.gov.ph)



Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2024-024**

**TO :** Regional Directors  
Schools Division Superintendents  
School Heads  
All Others Concerned

**FROM :** **WILFREDO E. CABRAL**  
*Regional Director*  
*Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development*

**SUBJECT :** **CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTRE FOR QITEP IN MATHEMATICS (SEAQIM) SCHOLARSHIP PROGRAMS FOR FY 2024**

**DATE :** 16 February 2024

1. The Southeast Asian Ministers of Education Organization Regional Centre for Quality Improvement of Teachers and Education Personnel in Mathematics (SEAQIM) announces its five (5) regular courses for Mathematics teachers of SEAMEO Member Countries for FY 2024, with details as follows:

No.	Theme	Course Dates	Level	Mode	Deadline
1	Integrating ICT in Mathematics Education	22 April – 22 May 2024	Junior High School Mathematics teachers	Online (In-On-In)	29 February 2024
2	Teacher-made Mathematics Teaching Aid	24 April – 07 May 2024	Primary School Teachers	Face-to-Face	29 February 2024
3	STEM for Mathematics Learning	16 – 29 July 2024	Junior High School Mathematics Teachers	Face-to-Face	17 April 2024
4	Southeast Asia Realistic Mathematics Education	05 August – 04 September 2024	Primary School Teachers	Online (In-On-In)	15 May 2024
5	Developing Lesson Study in Mathematics Education	15 – 28 October 2024	Senior High School Mathematics teachers	Face-to-Face	15 August 2024



2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office to **nominate at least one (1) Mathematics teacher for each course**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosure 1**.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before the set deadlines**, through the Microsoft Form which can be accessed through the link <https://forms.office.com/r/HDnVWe4Fwb>. Kindly use official DepEd email accounts in submitting the requirements.
4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
5. For further information or any concerns, please contact the NEAP Scholarship Secretariat through email [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph) and or landline (02) 8715-9919.
6. Immediate dissemination of and appropriate action on this Memorandum are instructed.

[NEAPScholarshipSecretariat/ Bedana]



## GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)

	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any.  **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo  l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	

**SCHOLARSHIP CLEARANCE**

<b>I. NAME</b>		
<b>II. Position/Designation</b>		
<b>III. Permanent Station</b>		
<b>IV. Has availed any scholarship program</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	If yes, fill out sections V-X, as applicable.
<b>V. Scholarship Program</b>	<b>Program Type</b>	<b>Title of the Program</b>
	<input type="checkbox"/> <b>Degree</b> <input type="checkbox"/> <b>Non-Degree</b>	
<b>VI. Scholarship Duration</b>		
<b>VII. Status</b>	<input type="checkbox"/> <b>Completed the course</b>  (Submit a copy of Certificate of Completion)	<input type="checkbox"/> <b>Withdrawn from the Course</b>  (State the reason below)
<b>VIII. Reason/s for Non-Completion</b>  (must be supported by attachments)	<input type="checkbox"/> <b>Resignation</b> <input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> <b>Retirement</b> <input type="checkbox"/> <b>Others</b>  <i>Explain further.</i>	

<b>IX. Service Obligation</b>	<b>No. of Months/Yrs Required</b>	<b>No. of Months/Yrs Completed</b>
<b>X. Reason for Non-Completion</b>  (must be supported by attachments)	<input type="checkbox"/> <b>Resignation</b> <input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> <b>Retirement</b> <input type="checkbox"/> <b>Others</b>  <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		

\_\_\_\_\_  
Name and Signature of the Scholar

\_\_\_\_\_  
Date and Time

*This is to certify that the information in this form and the supporting documents attached hereto are true and correct*

\_\_\_\_\_  
Name and Signature of the Recommending Authority  
(SDO - HRDD)

\_\_\_\_\_  
Date and Time

**APPROVED**

\_\_\_\_\_  
Name and Signature of the Recommending Authority  
(RO-HRDD)

\_\_\_\_\_  
Date and Time