OFFICE MEMORANDUM
OSDS/CID/SGOD–2024–04

To   : All Concerned

From   : **Dr.CASIANA P. CABERTE**
          OIC, Schools Division Superintendent

Re   : Composition of the Division Bids and Awards Committee (BAC)

Date   : January 30, 2024

1. In the exigency of the service, the following are designated to compose the DepED SDO Bohol Bids and Awards Committee effective immediately.

Chairman	- Dr. Fay C. Luarez
Vice Chairman	- Dr. Eduardo A. Ompad
Members:	- Dr. Grace P. Mendez
	- Dr. Lope Hubac
	- Mr. Fermin M. Albutra

Provisional Members:	- Dr. Evelyn Codilla (Goods & Services)
	- Engr. Philip Marcelo Vigonte (Infrastructure)

Alternate Members:	- Dr. Wilfreda O. Flor
	- Dr. Jupiter Mabuloc
	- Dr. Generosa Castillo

2. Functions (RA 9184 IRR, Sec. 12):

   (a) advertise and/or post the invitation to bid/request for expressions of interest;
   (b) conduct pre-procurement and pre-bid conferences;
   (c) determine the eligibility of prospective bidders;
   (d) receive and open bids;
   (e) conduct the evaluation of bids;
   (f) undertake post-qualification proceedings;
   (g) resolve requests for reconsideration;
   (h) recommend award of contracts to the HoPE or his duly authorized representative:
   (i) recommend the imposition of sanctions in accordance with Rule XXIII;
   (j) recommend to the HoPE the use of Alternative Methods of Procurement as provided in Rule XVI hereof;

k) conduct any of the Alternative Methods of Procurement;

l) conduct periodic assessment of the procurement processes and procedures to streamline procurement activities pursuant to Section 3(c) of this IRR; and

m) perform such other related functions as may be necessary, including the creation of a Technical Working Group (TWG)

3. Please be guided accordingly.

CASIANA P. CABERTE PhD,CESO V
OIC, Schools Division Superintendent