



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF BOHOL**

Office of the Schools Division Superintendent

February 19, 2024

**DIVISION MEMORANDUM**

No. 067 , s. 2024

**ANNUAL COUNCIL PLANNING CONFERENCE**

**To : PUBLIC SCHOOLS DISTRICT SUPERVISORS (PSDS)/ACTING-PSDSs  
ELEMENATRY AND SECONDARY SCHOOL HEADS,  
ELEMENTARY AND SECONDARY SCHOOL TEACHERS, AND  
ALL OTHER CONCERNED:**

1. Attached is the Council Memorandum No. 04, s. 2024 dated January 31, 2024, of the Boys Scout of the Philippines, Bohol Council, inviting all District and Field Commissioners and Council Training Team Members to attend the "Annual Council Planning Conference" on February 24, 2024, at Panda Tea Garden Suites, JA Clarin St., Tagbilaran City.
2. This office encourages to those who are involved in this activity to participate or send their representatives. Kindly fill-up the attached confirmation sheet of your district attendees and submit it to BSP Bohol Council Office on or before February 21, 2023. All Public Schools District Supervisors are requested to facilitate this matter and to give full support to this undertaking.
3. Compensatory Time-Off (CTO) will be granted to all participants of this conference in accordance with DepEd Order No. 53, s. 2003.
4. Registration, travel, and other applicable expenses shall be charged against the school MOOE subject to usual accounting and auditing rules and regulations.
5. This memorandum serves as your **TRAVEL ORDER**.
6. For your information and guidance.

*Casiana P. Caberte*

**CASIANA P. CABERTE PhD, CESO VI**

OIC Schools Division Superintendent 





Boy Scouts of the Philippines  
BOHOL COUNCIL  
City of Tagbilaran  
502-0327



January 31, 2024


COUNCIL MEMORANDUM  
No. 04 s. 2024


TO : All District Commissioners and District Field Commissioners and  
Council Training Team Members

SUBJECT : ANNUAL COUNCIL PLANNING CONFERENCE

1. The council through its Executive Board and Staff is pleased to announce the conduct of the Annual Council Planning Conference on February 24, 2024 at Panda Tea Garden Suites, JA Clarin St., Tagbilaran City.
2. This will be for the setting of goals and planning of scouting activities for the year 2024.
3. We are inviting all District Commissioners or Public Schools District Supervisors, District Field Commissioners and Secondary School Heads/Principals or their representative.
4. A registration fee of Seven Hundred Pesos (P700.00) will be charged to each participant to cover the cost of Meals, snacks and conference materials. Registration and transportation expense can be charged to the MOOE, SEF or any available local school funds.
5. For information, guidance, and widest dissemination.

  
**HERMES T. ANGOY**  
Council Scout Executive

  
**CASIANA P. CABERTE PhD, CESO VI**  
Schools Division Superintendent  
Bohol Schools Division

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent  
Tagbilaran City Schools Division

  
**ATTY. EDGAR M. CHATTO**  
Council Chairman

Boy Scouts of the Philippines  
BOHOL COUNCIL  
City of Tagbilaran  
Tel. No. (038) 502-0327

ANNUAL COUNCIL PLANNING

CONFIRMATION OF ATTENDEES

\_\_\_\_\_  
District

| Name     | Position | Station |
|----------|----------|---------|
| 1. _____ | _____    | _____   |
| 2. _____ | _____    | _____   |
| 3. _____ | _____    | _____   |
| 4. _____ | _____    | _____   |
| 5. _____ | _____    | _____   |
| 6. _____ | _____    | _____   |

We hereby confirm the attendance of the following names listed above in the Annual Council Planning on February 24, 2024 at Panda Tea Garden and Suites at J. A. Clarin Street, Tagbilaran.

\_\_\_\_\_  
District Field Commissioner  
(Signature over printed name)

\_\_\_\_\_  
Schools District Supervisor  
(Signature over printed name)

*Note: Please submit this form duly accomplished not later than 5:00 o'clock in the afternoon of February 21, 2024.*