



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

Office of the Schools Division Superintendent

February 14, 2024

DIVISION MEMORANDUM
No. 059 s. 2024

SUBMISSION OF PROPOSALS FOR REASSIGNMENT/TRANSFER OF NON-CENTRAL SCHOOL PRINCIPALS/SCHOOL HEADS

To: Assistant Schools Division Superintendent
CID, and SGOD Chief
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In the exigency of service, this Office enjoins all Public Schools District Supervisors/Acting Public Schools District Supervisors to submit their proposals for reassignment/transfer of non-central school principals/school heads in their respective districts.
2. In this connection, all proposed reassignments of school heads shall be submitted to the Office of the Schools Division Superintendent on or before February 28, 2024.
3. To ensure a fresh air of leadership in schools, and at the same time expand the leadership horizons of school heads, Public Schools District Supervisors are reminded to observe the existing policies and guidelines relative to the reassignment/transfer of school heads.
4. The widest dissemination of this Memorandum is appreciated.


CASIANA P. CABERTE, PhD, CESO VI
Schools Division Superintendent

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