(Department of Education - Schools Division of Bohol) Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
FIRST QUARTER													
P01	Procurement of Janitorial Services	OSDS GASS	YES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	19-Dec-23	22-Dec-24	27-Dec-23	28-Dec-23	Regular Agency Fund (01000	792,000.00	792,000.00	-	contract of service procured twice a year
P02	Procurement of Security Services	OSDS GASS	YES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	19-Dec-23	22-Dec-24	27-Dec-23	28-Dec-23	Regular Agency Fund (01000	684,000.00	684,000.00	-	contract of service procured twice a year
P04	Procurement of Drinking Water	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	28-Dec-23	03-Jan-24	04-Jan-24	04-Jan-24	Regular Agency Fund (01000	150,000.00	150,000.00	-	monthly payment of water bill
P05	Procurement of New Internet Provider	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	28-Dec-23	03-Jan-24	04-Jan-24	04-Jan-24	Regular Agency Fund (01000	1,280,000.00	1,280,000.00	-	monthly payment of internet subscription
P06	Procurement of Courier Services	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	28-Dec-23	03-Jan-24	04-Jan-24	04-Jan-24	gular Agency Fund (010000	200,000.00	200,000.00	-	monthly payment of courier services
P07	Procurement of Petroleum Fuel, Oil and Lubricants	OSDS GASS	NO	NP-53.14 Direct Retail Purchase ofPetroleum Fuel, Oil and Lubricant (POL)Products and Airline	28-Dec-23	03-Jan-24	04-Jan-24	04-Jan-24	gular Agency Fund (010000	1,500,000.00	1,500,000.00	-	monthly payment of fuel, oil and lubricants
P09	Renewal of Contract of Website Provider	OSDS GASS	NO	Renewal of Contract per Appendix 21 (WETI)	28-Dec-23	03-Jan-24	04-Jan-24	04-Jan-24	Regular Agency Fund (01000	80,000.00	80,000.00	-	monthly payment of website maintenance
P10	Rental of IT Equipment for Seminars	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	12,000.00	12,000.00	-	monthly payment of rents-equipment
P11	Rental of Motor Vehicles	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	300,000.00	300,000.00	-	monthly payment of rents-motor vehicles
P13	Procurement of Tarpaulin Printing Services for Various Seminars	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	75,000.00	75,000.00	-	monthly payment of printing and publication expenses
P14	Advertising, Promotional Expenses	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	72,000.00	72,000.00	-	monthly payment of advertising and promotional expenses
P18	Procurement of ICT Office Supplies	OSDS GASS	NO	NP-53.9 - Small Value Procurement	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	50,000.00	50,000.00	-	procured quarterly
P19	Procurement of Office Supplies	OSDS GASS	NO	Competitive Bidding	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	gular Agency Fund (010000	1,800,000.00	1,800,000.00	-	procured quarterly
P20	Procurement of Accountable Forms Expenses	OSDS GASS	NO	NP-53.5 Agency-to-Agency	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	10,000.00	10,000.00	-	procured quarterly
P21	Procurement of Drugs and Medicines	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	gular Agency Fund (010000	100,000.00	100,000.00	-	procured quarterly
P22	Procurement of Medical, Dental and Laboratory Supplies	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	gular Agency Fund (010000	50,000.00	50,000.00	-	procured quarterly
P23	Procurement of Semi-Expendable Office Equipment	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	gular Agency Fund (010000	300,000.00	300,000.00	-	procured quarterly
P24	Procurement of Semi-Expendable Information and Communications Technology Equipment	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	200,000.00	200,000.00	-	procured quarterly
P25	Procurement of Semi-Expendable Disaster Response and Rescue Equipment	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	50,000.00	50,000.00	-	procured quarterly
P26	Procurement of Semi-Expendable Printing Equipment	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	100,000.00	100,000.00	-	procured quarterly
P27	Procurement of Semi-Expendable Furniture and Fixtures	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	100,000.00	100,000.00	-	procured quarterly
P28	Procurement of Semi-Expendable Other Supplies and Materials	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	902,880.00	902,880.00	-	procured quarterly
P32	Procurement of Services for Repairs and Maintenance of Buildings	OSDS GASS	NO	Competitive Bidding	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	1,000,000.00	1,000,000.00	-	inclusive of materials/parts
P33	Procurement of Services for Repairs and Maintenance of Motor Vehicles	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	200,000.00	200,000.00	-	inclusive of materials/parts
P34	Procurement of Food and Accommodation for Various SDO Trainings for 1st Quarter	OSDS GASS	NO	Competitive Bidding	02-Jan-24	05-Jan-24	09-Jan-24	10-Jan-24	Regular Agency Fund (01000	1,900,000.00	1,900,000.00	-	as scheduled by end user
P35	Procurement of Food, Venue and Services for the Conduct of Professional Development activities for teaching and teaching related personnel for 1st Quarter	CID HRTD	NO	Competitive Bidding	08-Jan-24	29-Jan-24	31-Jan-24	01-Feb-24	Regular Agency Fund (01000	3,400,000.00	3,400,000.00	-	as scheduled by end user
SECOND QUARTER													

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
P36	Procurement of Services for Repairs and Maintenance of Other Structures	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Apr-24	08-Apr-24	11-Apr-24	12-Apr-24	Regular Agency Fund (01000	150,000.00	150,000.00	-	inclusive of materials/parts
P37	Procurement of Services for Repairs and Maintenance of Office Equipment	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jun-24	06-Jun-24	10-Jun-24	11-Jun-24	Regular Agency Fund (01000	100,000.00	100,000.00	-	inclusive of materials/parts
P38	Procurement of Services for Repairs and Maintenance of Information and Communication Technology Equipment	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jun-24	06-Jun-24	10-Jun-24	11-Jun-24	Regular Agency Fund (01000	122,000.00	122,000.00	-	inclusive of materials/parts
P39	Procurement of Services for Repairs and Maintenance - Furniture and Fixtures	OSDS GASS	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Apr-24	08-Apr-24	11-Apr-24	12-Apr-24	Regular Agency Fund (01000	300,000.00	300,000.00	-	inclusive of materials/parts
P40	Procurement of Food, Venue and Services for the Conduct of Professional Development activities for teaching and teaching related personnel for 2nd Quarter	CID HRTD	NO	Competitive Bidding	11-Apr-24	14-Apr-24	18-Apr-24	19-Apr-24	Regular Agency Fund (01000	3,400,000.00	3,400,000.00	-	as scheduled by end user
P41	Procurement of Food and Accommodation for Various SDO Trainings for 2nd Quarter	OSDS GASS	NO	Competitive Bidding	01-Apr-24	04-Apr-24	10-Apr-24	11-Apr-24	Regular Agency Fund (01000	1,900,000.00	1,900,000.00	-	as scheduled by end user
THIRD QUARTER													
P43	Procurement of Food and Accommodation for Various SDO Trainings for 3rd Quarter	OSDS GASS	NO	Competitive Bidding	03-Jul-24	08-Jul-24	11-Jul-24	12-Jul-14	Regular Agency Fund (01000	1,900,000.00	1,900,000.00	-	as scheduled by end user
P44	Procurement of Food, Venue and Services for the Conduct of Professional Development activities for teaching and teaching related personnel for 3rd Quarter	CID HRTD	NO	Competitive Bidding	16-Jul-24	19-Jul-24	23-Jul-24	24-Jul-24	Regular Agency Fund (01000	3,400,000.00	3,400,000.00	-	as scheduled by end user
FOURTH QUARTER													
P45	Procurement of Food and Accommodation for Various SDO Trainings for 4th Quarter	OSDS GASS	NO	Competitive Bidding	23-Sep-24	26-Sep-24	01-Oct-24	02-Oct-24	Regular Agency Fund (01000	2,150,000.00	2,150,000.00	-	as scheduled by end user
P45	Procurement of Food, Venue and Services for the Conduct of Professional Development activities for teaching and teaching related personnel for 4th Quarter	CID HRTD	NO	Competitive Bidding	01-Oct-24	07-Oct-24	10-Oct-24	11-Oct-24	Regular Agency Fund (01000	3,726,000.00	3,726,000.00	-	as scheduled by end user
										30,979,860.00	30,979,860.00	-	

Prepared by:

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