



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of Bohol

**Office of the Schools
 Division Superintendent**

January 11, 2024

DIVISION MEMORANDUM
 No. 013, s. 2024

SDO BOHOL DISBURSING OFFICERS' FORUM

To: All Senior Bookkeepers
 All Others Concerned

1. The Office of the Schools Division Superintendent through the Finance Services Division hereby calls on all disbursing officers of Implementing and Non-Implementing Units for both elementary and secondary schools to a one-day **Disbursing Officers' Forum**.

Participants	Date	Venue
ADAS 2 of CD 1, CD 2, and CD 3	January 16, 2024 (Tuesday) – 8:00 am to 5:00pm	SDO Bohol Conference Room
ADAS 2 of the 65 Implementing Units	January 17, 2024 (Wednesday) – 8:00 am to 5:00pm	SDO Bohol Conference Room

2. This forum aims to provide technical assistance and relevant information on financial matters especially for the fiscal year 2024.
3. The registration fee for this activity shall be charged to the collection from the additional MOOE. Travel and incidental expenses of participants shall be charged to the School MOOE subject to the usual budgeting, accounting, and auditing rules and regulations.
4. Attendance at this activity is mandatory. The activity will start on time. Kindly come early.
5. For information, guidance, and compliance.

EVANGEL M. LUMINARIAS Ph.D., CESO V
 Schools Division Superintendent

OSDs/Finance Service/Budget Unit/mvmj



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