



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF BOHOL**  
City of Tagbilaran

Office of the Superintendent

**MEMORANDUM**

**To** : **Dr. Neil G. Olaivar EdD**  
Bongbong ES, Ubay 3

**Atty Bethuel Nuez**  
Cambangay Norte ES, San Miguel

**Dr. Ryan Balbagoio**  
San Miguel ES, DAgohoy ES

**Dr. Glenn Mahumot**  
Loon North NHS, Loon North

**From** : **EVANGEL M. LUMINARIAS PhD, CESO V**  
Schools Division Superintendent  
Division of Bohol

**Subject** : **ASSISTANCE IN PREPARING THE TRAINING WORKSHOP FOR AP LEARNING MATERIALS CONVERSION TO INTERACTIVE LEARNING RESOURCES**

**Date** : December 6, 2023

1. You are hereby requested to give your valuable assistance in the preparation of the training workshop matrix, session guides, and power point presentations for the training workshop on the conversion of Araling Panlipunan materials to interactive learning resources on December 11, 2023, at the Conference Hall Division Office. This initiative is crucial in enhancing the quality and effectiveness of our educational materials, and your expertise will greatly contribute to its success.
2. As part of the Technical Working Group (TWG) in Araling Panlipunan, your role will involve collaborating with other team members to design and implement a comprehensive training workshop. The primary objective is to equip our team with the necessary skills and knowledge to seamlessly convert traditional AP materials into interactive and engaging learning resources.
3. Should you require any further information or assistance, please do not hesitate to reach out to Dr. Jupiter I. Maboloc, the EPS in Araling Panlipunan.
4. Travel and other applicable expenses will be charged to the school MOOE, subject to the usual accounting and auditing rules and regulations.
5. This memorandum serves as your **TRAVEL ORDER**.

Eml/cmr/jim'23

