



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 0533, s. 2023

December 12, 2023

**INTERNAL POLICIES ON THE DESIGNATION OF
ELEMENTARY AND SECONDARY SCHOOL HEADS**

To: Assistant Schools Division Superintendents
Chief, CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary Schools Heads
All Others Concerned

1. The Schools Division of Bohol is one of the two Large Divisions in Region VII and has a total of 1,129 public schools classified as Primary Schools, Complete Elementary (with Multigrade), Complete Elementary (without Multigrade), Junior HS and Integrated SHS. In the interest of providing a defined and clear system of designating School Heads, this “**Internal Policies on the Designation of Elementary and Secondary School Heads**” is issued to the field and shall serve as a reference for future similar actions.
2. The said policies shall be indicated as a practice instituted by the Schools Division Office of Bohol recognized as PRIME-HRM (Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM)) Maturity Level 2 practitioner.
2. For guidance of all concerned


EVANGEL M. LUMINARIAS Ph.D., CESO V
Schools Division Superintendent &

SDS/ASDS/OFFICE/DGG/dgg



Address: 0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City,
Telephone No.: (038) 411-2544
Email Address: deped.bohol@deped.gov.ph

