



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 Schools Division of Bohol

**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM

No. **0529**, s. 2023

December 6, 2023

**SCHEDULE AND COMMITTEE FOR THE COMPARATIVE ASSESSMENT FOR THE
 APPLICANTS FOR NON-TEACHING POSITIONS FOR SCHOOL YEAR 2023-2024**

To: Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 Education Program Supervisors
 Human Resource Merit Promotion and Selection Board
 ICT Support Staff and Secretariat
 All Others Concerned

1. To facilitate and fast track the conduct of Comparative Assessment and Evaluation of the documents and Behavioral Event Interview of the applicants for Administrative Officer II (AO II), Project Development Officer I (PDO1), Administrative Assistant III-Bookkeeper (ADAS3) Administrative Assistant II-Disbursing (ADAS2) Administrative Assistant II-Admin Support (ADAS2) and Administrative Ade VI for the School Year 2023 – 2024, this Office constitutes the following committee:

(Group 1)	Chairman : Dr. Faustino N. Toradio
Administrative Officer II	Members : Mr. Fermin M. Albutra
Administrative Aide VI	Dr. Renato Calamba
Administrative Assistant II (Admin)	
ICT Support/ Secretariat :	Mrs. April Dorothy Tambis
(Group 2)	Chairman : Dr. Pablito D. Villalon
Administrative Officer II	Members : Mr. Lope Hubac
Administrative Assistant II (Admin)	Mrs. Evelyn Marapao
ICT Support/ Secretariat :	Mr. Mark Anthony Salamanca
(Group 3)	Chairman : Dr. Marcela Bautista
Project Development Officer I	Members : Dr. Evelyn H. Codilla
Education Program Specialist II	Mrs. Ma. Maulitte M. Yap
ICT Support/ Secretariat :	Mrs. Helen Masillonos
(Group 4)	
Administrative Assistant III (SB)	Chairman : Dr. Grace P. Mendez
Administrative Assistant II (DO)	Members : Mrs. Gabina F. Ladaran
	Mrs. Ma. Victoria M. Jaspe
ICT Support/ Secretariat :	Mrs. Florly Saturinas

Address: 0050 Lino Chatto Drive Barangay Cogon,

Tagbilaran City, Bohol

Telephone No.: (038) 411-2544

Email Address: deped.bohol@deped.gov.ph

www.depedbohol.org



Secretariat	Mrs. Judith S. Apale
	Dr. Fernando B. Enad
	Miss Dinah Florence Talan
	Miss Karyl P. Diola
	Mrs. Teodomera A. Bersaluna
	Mrs. Hera A. Reyes
	Mrs. Joanne Mae D. Bungabong

3. Written examination will be available online thru a given access on the scheduled day of the interview.
4. The conduct of the Comparative Assessment will on December 11-14, 2023, and the Virtual Behavioral Event Interview for the AO II and PDO 1 will be on December 18-21, 2023. All applicants for other vacant non-teaching positions were tentatively scheduled in the Division Memorandum No. 523, s. 2023.
5. Travelling per diem and other incidental expenses relative to the conduct are chargeable to Division/ School MOOE funds subject to the usual COA accounting, auditing rules and regulations.
6. This memorandum serves as **Travel Order**.
7. For immediate widest dissemination and guidance of all concerned.


EVANGEL M. LUMINARIAS PhD, CESO V
 Schools Division Superintendent