



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

November 6, 2023

DIVISION MEMORANDUM
No. ~~0486~~, s. 2023

**ADDENDUM TO DIVISION MEMORANDUM NO. 0478, S. 2023 RE:
UPSKILLING OF SECONDARY SCHOOL HEADS ON SCHOOL
GOVERNANCE COUNCIL (SGC) FUNCTIONALITY AND MEANS OF
VERIFICATION (MOVS)**

TO : ALL SECONDARY SCHOOL HEADS/PRINCIPALS

1. Relative to Division Memorandum No. 0478, s. 2023 titled Upskilling of Secondary School Heads on School Governance Council (SGC) Functionality and Means of Verification (MOVS), the following provisions are included:
 - **A registration fee of Php 800.00 shall be deducted from the School MOOE (ADDITIONAL MOOE) per School Head of Non-Implementing Units (Non-IUs).**
 - **For School Heads of Implementing Units (IUs) and School Heads of schools with no MOOE, please pay the registration fee of Php 800.00 direct to the SDO Bohol Cashier's Office. Submit the photocopy of the receipt of payment to the Program Management in-charge of registration during the orientation.**
 - **All subject to the usual accounting and auditing rules and regulations.**
2. All other stipulations in DM No. 0478, s. 2023 remain in effect.
3. For the information, guidance, and compliance of all concerned.


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Schools Division Superintendent

SGOD/MRB/dsp



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pg. 1