



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Bohol

Office of the Schools Division

Superintendent

Division Inter-Office Memorandum

To : Assistant Schools Division Superintendents
Chief, CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary Schools Heads
All Others Concerned

From : **DR. EVANGEL M. LUMINARIAS**
Schools Division Superintendent

Re : **REMINDERS RELATIVE TO THE CONDUCT OF THE DIVISION JOINT
ACTIVITY ON GENDER AND DEVELOPMENT AND CIVIL SERVICE
MONTH CELEBRATION (DIVISION MEMORANDUM NO. 442, S. 2023)**

Date : October 6, 2023

1. In connection with our scheduled Activity on Monday as indicated in the Division Memorandum No. 442, s.2023, all SDO personnel are reminded on the following:
 - 1.1 Attendance is required. Personnel who will not participate will be required to explain in writing.
 - 1.2 Assembly time on October 9, 2023, is 6:00AM.at the Office. The last pull out of the vehicle will be at 7:00AM. Personnel who will arrive at the Office after 7:00AM shall be responsible for his/her own transportation.
 - 1.3 Personnel with vehicle is required to register c/o Ms. Mera Bersaluna.
 - 1.4 All trips on October 9-10, 2023 using the Division vehicles are cancelled. All vehicles shall be used only for the said activity.
 - 1.5 Personnel who will avail of free transportation with the Division vehicles are required to register c/o Ms. Mera Bersaluna.

2. For guidance and compliance