



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

INTER-OFFICE MEMORANDUM
IOM No. 36, s. 2023

TO : Assistant Schools Division Superintendent
Chief of CID and SGOD
Section/Unit Heads
All Others Concerned

SUBJECT : **PREPARATION OF PROJECT PROCUREMENT MANAGEMENT PLANS
FOR FY 2024**

DATE : October 31, 2023

1. All personnel concerned are hereby called for a meeting on Friday, November 3, 2023, at 9:00 AM at the SDO Conference Room. The main agendum of the meeting is to prepare for the Project Procurement Management Plan of each division/section/unit and to deliberate on the allocation of the 2024 Budget for each functional division.
2. Given the importance of this meeting, your attendance is a must. Kindly appoint a proxy if you have a previously scheduled seminar or activity that will conflict with the meeting.
3. For information and guidance.

EVANGEL M. LUMINARIAS, PhD, CESO V
Schools Division Superintendent

