



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools  
Division  
Superintendent**

**INTER-OFFICE MEMORANDUM**

IOM No. 35, s. 2023

**TO** : Assistant Schools Division Superintendent  
: Chief of SGOD and CID  
: Sections/Units Heads  
: Non-Teaching Personnel in SDO Proper  
: All Other Concerns

**SUBJECT** : **SKELETAL WORK FORCE ON OCTOBER 31 AND NOVEMBER 3, 2023**

**Date** : October 27, 2023

In view of the intermittent working days on October 31, 2023 and November 3, 2023 due to holidays which fall on this workweek, the operation in Division Office on these days maybe manned by a Skeletal Work Force to continue the delivery of public service at least 50% face to face and 50% work from home of its employees per section.

Attached is the list of personnel with corresponding schedule of reporting to Office.

For the information, guidance and strict compliance of all concerned.

**EVANGEL M. LUMINARIAS Ph.D., CESO V**  
Assistant Schools Division Superintendent



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## SDO BOHOL OFFICE SKELETAL WORKFORCE

October 31, 2023 ( Tuesday)	November 03, 2023 (Friday)
<b>SDS Office</b>	
Evangel M, Luminarias	Evangel M, Luminarias
Calunsag, Alodia	Talan, Dinah Florence
Pahang, Antonio C.	
Palban, Allan Rey	
<b>ASDS Office</b>	
Faustino Toradio	Faustino Toradio
Danilo Gudelosao	Danilo Gudelosao
Angcog, Finalyn Irish	Bayog, Weny
Lagria, Joan	Melencion, Francis
Realista, Joseph	
<b>School Governance Operation Division</b>	
Bautista, Marcela R.	Bautista, Marcela R.
Cimeni, Marites	Cimeni, Marites
Manlangit, Karylle	Piquero, Mildred
Marapao, Evelyn	
Pido, Elizabeth	
Piquero, Mildred	
Vigonte, Philip Marceloa	
<b>LRMDC</b>	
Tubac, Firmo	Ebojo, Vicente, Jr.
<b>Curriculum Implementation Division</b>	
Ayson, Jeanylette	Arnejo, Carla
Castillion, Marianne	Castillion, Marianne
Castillo, Generosa	Codilla, Evelyn
Maboloc, Jupiter	Flor, Wilfreda
	Mendez, Grace
	Villalon, Pablito
	Restificar, Carmela
	Hubac, Lope
	Castillion, Marianne

## SDO BOHOL OFFICE SKELETAL WORKFORCE

October 31, 2023 ( Tuesday)	November 03, 2023 (Friday)
<b>HRMO</b>	
Abuloc, Lina	Albutra, Fermin
Albutra, Fermin	Araneta, Mary Jane
Apale, Judith	Bompat, Emelyn E.
Atup, Julcy Delmae	Jongson, Marlon
Bag-ao, Celeste	Buga, Marie Stella
Bernaluna, Teodomera	Plaza, Maricel
Cimafranca, Ma. Theresa	Tambis, Dorothy Joy
Culpa, Isabel	Saturinas, Florly
Flores, Marita	Taguisa, Joy
Mejias, Ma. Luisa	Vicoy, Elina
Sagayno, Gerry	
<b>RECORDS</b>	
Digamon, Ma. Terma	Fullante, Jerson
Relampagos, Rhea Ann	Hontucan, Alvin Jose
Lagrada, Joey	
Ranara, Jasmin	
<b>CASHIER</b>	
Nogulada, Ulysses	Beniga, Adriano
Cimeni, Victoriano	Ungab, Lemuel
Lauron, Marilou	
<b>DPSU</b>	
Bacareza, Ivy Jane	Acebes, Chilita
Botero, Ellaine Rose	Amores, Maria Ermalinda
Caballo, Nova	Bolasco, Simon Jr.
Coloscoc, Hasmin	Bolotaulo, Michelle
Diola, Malou	Platino, Felipe Jr.
Galban, Demetria	Tumampos, Glenda
<b>BUDGET</b>	
Capuno, Jerome	Arao-Arao, Rhea
Jaspe, Ma. Victoria	Lagura, Maria Riyah
	Lomarda, Mariel Jo
<b>IAS</b>	
Crescencio, Liza	Duroy, Josefina G.

**SDO BOHOL OFFICE SKELETAL WORKFORCE**

October 31, 2023 ( Tuesday)	November 03, 2023 (Friday)
<b>ACCOUNTING</b>	
Cirujales, Mayfleur	Lacia, Marlon
Estose, Jasmin	Ladaran, Gabina
Jimenez, Diane	Serondo, Joan
Lungay, Ma. Fretzie	
Ocio, Mary Grace	
Tenaja, Milagros	
<b>PROPERTY &amp; SUPPLY</b>	
Araneta, Mark Anthony	Baloria, Lilian
Baloria, Lilian	Reyes, Hera
Choudry, Joan	
Quicho, Cipriano	
Relampagos, Armando	
<b>LEGAL</b>	
Quijano, Vanessa	Aranjuez, Guy
<b>GENERAL SERVICES</b>	
Capuno, Leo	Ungab, Mercedes
Palma, Jaime Jr.	
<b>SECURITY GUARD</b>	
Caliso, Gani	Suan, Jonathan
<b>CASUAL/CONTRACTUAL/JOB ORDER</b>	
Banais, Mark Kim	Cabagnot, Mary Jane
Cabagnot, Mary Jane	Dospueblos, Eric
Dospueblos, Eric	Lagang, Ralph
Lagang, Ralph	Maskey, Lorena
Maskey, Lorena	Raper, Jean
Ongque, Florencia	Khemberly Sapid
Agor, Regina	Alejandro Qui
Alejandro Qui	Salise, Jose Andrew
Salise, Jose Andrew	Tuba, Benita
Villalongja, Clarize	Villalongja, Clarize