



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

October 3, 2023

INTER-OFFICE MEMORANDUM

No. 029, series of 2023

**SUBMISSION OF APPROVED MEMORANDUM WITH LIST OF SCHOOLS'
PARTICIPANTS WITH REGISTRATION FOR DEDUCTION ON THE LAST QUARTER
MOOE DOWNLOADING**

To: Assistant Schools Division Superintendents
Chief - SGOD
Chief - CID
Concerned Section/Unit Heads
All Others Concerned

1. This is in connection to all activities to be conducted this last quarter of 2023 where registration will be deducted from the respective participants' School MOOE.
2. The Accounting Unit together with the Internal Audit Section (IAS) is now processing the MOOE for downloading for the last quarter of 2023. In view hereof, all Activity Organizers are required to submit to the Accounting Unit/ IAS the Memorandum issued for the activity together with the list of participants and the amount to be deducted as registration per participant from the school MOOE **not later than October 6, 2023**, through the Division Accountant.
3. None submission of the above documents would mean No deduction of the registration from school MOOE. Settlement and monitoring of the activities that require registration from schools but are not deducted from the MOOE shall be the responsibility of the activity organizers. Cash /check payment should be made through the Cashier Section and will be deposited to the Trust Fund Account.
4. For reference purposes, attached herewith is the list of approved memorandums of activities with registration for MOOE deduction currently processed by the Accounting Unit and IAS.
5. Immediate and wide dissemination of this memorandum is hereby directed.

EVANGEL M. LUMINARIAS PhD CESO V
Schools Division Superintendent



REGISTRATION FOR MOOE DEDUCTION -4TH QUARTER 2023

DM #	ACTIVITY(ES)	AMOUNT OF REGISTRATION	POINT PERSON
0410, S. 2023	ORIENTATION ON THE ADMINISTRATION OF THE TEST OF FUNDAMENTAL ACADEMIC SKILLS (TOFAS) IN MATHEMATICS FOR THE KEY STAGES 2 AND 3 (GRADES 4-10)	450.00	FELIX C. GALACIO JR., PhD
0413, S. 2023	NESTLE WELLNESS CAMPUS PROGRAM LAUNCHING CUM PLANNING-CONFERENCE FOR THE SPORTS DEVELOPMENT PROGRAM SY 2023-2024	700.00	JEANYLETTE C. AYSON, PhD
0415, S. 2023	ARALING PANLIPUNAN ELEMENTARY DISTRICT COORDINATORS MEETING	800.00	JUPITER I. MABOLOC
0432, S. 2023	UPSKILLING OF SCHOOL HEADS ON INSTRUCTIONAL SUPERVISION	700.00	CARMELA M. RESTIFICAR, PhD