



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Bohol

**Office of the Schools Division  
Superintendent**

October 20, 2023

DIVISION MEMORANDUM  
No. **0472**, s. 2023

**DRRM COORDINATION MEETING AND PLANNING**

TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS/ OIC-PSDSs  
DISTRICT DRRM COORDINATORS  
ALL OTHERS CONCERNED

1. The Disaster Risk Reduction and Management through the School Governance and Operations Division will conduct a DRRM Coordination Meeting to discuss significant DRRM accomplishments and plans. This is also to provide updates and review existing policies and standards which will be beneficial for the implementation of Disaster Risk Reduction and Management (DRRM) and Climate Change Adaptation and Mitigation (CCAM) programs, projects, and activities in the schools.
2. With this, all District DRRM Coordinators and support staff including medic are requested to attend in this activity on October 24-25, 2023 @ Reynas the Haven and Gardens, Bruñidor St., Tagbilaran City.
3. Participants are requested to bring laptop and fill in this link <https://tinyurl.com/2023DRRMActivities> on or before October 23, 2023 and to prepare the following reports:
  - ✓ Complete name of SDRRMCs, School Name & School ID.
  - ✓ Priority SDRRM participants for PFA (including HS), BLS Training, DRRM Capacity Building and Contingency Planning.
  - ✓ DRRM Accomplishments for CY 2023.
4. All board and lodging; meals and snacks of participants and support staffs shall be charged to DRRM Comprehensive Release Fund (CRF) while travelling related expenses shall be charged to School MOOE/ local funds subject to usual accounting and auditing rules and regulations.
5. This Memorandum will serve as **Travel Order**.
6. Immediate dissemination of this memorandum is desired.

**EVANGEL M. LUMINARIAS Ph.D., CESO V**  
Schools Division Superintendent



Address: 0050 Lino Chatto Drive Barangay Cogon,  
Tagbilaran City, Bohol  
Telephone No.: (038) 411-2544  
Email Address: deped.bohol@deped.gov.ph

