



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

**Office of the Schools
Division Superintendent**

October 17, 2023

DIVISION MEMORANDUM

No. **0466**, s. 2023

**EXTENSION AND FINAL SUBMISSION DATE OF THE DOCUMENTS FOR THE
SCHOOL-BASED FEEDING PROGRAM FOR FY 2023**

To: Public Schools District Supervisors/Acting Public Schools District Supervisors
Elementary School Heads
District Bookkeepers
School Feeding Coordinators
Health and Nutrition Personnel
All Others Concerned

1. **Division Memorandum No. 0451, s. 2023** entitled "Submission of Documents for the School-Based Feeding Program for School Year 2023-2024" set the deadline for submission of the relevant documents on October 16, 2023.
2. In connection thereof, this memorandum is issued to announce the **final submission deadline on October 18, 2023, at exactly 5:00 PM** in which access to the Google Drive and Google Sheets for submission will be closed.
3. Furthermore, schools or districts that are unable to submit all the correct and complete required documents on the aforesaid deadline will be excluded from the downloading of SBFP funds for fiscal year 2023.
4. Queries regarding financial matters are to be coursed through the Division Accounting Section via the district bookkeepers and administrative officers while queries regarding the food and milk components of the SBFP must be coursed to the School Health Section through the health personnel assigned.
5. The Administrative Officer II assigned shall verify and validate the data prepared by the District Bookkeepers while the Nurse II shall examine the correctness of the cycle menu and the number of beneficiaries per school.
6. For the information, dissemination, and strict compliance of all concerned.

EVANGEL M. LUMINARIAS Ph.D., CESO V
Schools Division Superintendent



Deped Tayo Bohol Division

Address: 0050 Lino Chatto Barangay Cogon,
Tagbilaran City, Bohol
Telephone No.: (038) 411-2544
email Address: deped.bohol@deped.gov.ph
www.depedbohol.org