



Republic of the Philippines  
Department of Education  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

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**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

October 10, 2023

**DIVISION MEMORANDUM**

No. 0448, s. 2023

**DIVISION OF BOHOL SPORTS PROGRAM FOR THE  
SCHOOL YEAR 2023-2024**

To: Assistant Schools Division Superintendents  
Chief, Curriculum and Implementation  
Chief, School Governance and Operations Division  
Education Program Supervisors  
Division Sports Coordinator  
Public Schools District Supervisors / Acting PSDSs  
Public Elementary and Secondary School Heads  
Private Elementary and Secondary School Heads  
District PESS Coordinators

1. In preparation for the forthcoming Central Visayas Regional Athletic Association Meet which is scheduled *in* the month of April 2024 and *in* order to meet the legitimate demands of improving and developing the skills of our athletes, this office announces the Division of Bohol Sports Program and the documents required of athletes to qualify for the participation thereof are issued for the information and guidance of the field for school year 2023-2024.
2. Events to be competed shall be based on **Section 27, Rule VI - Sports Events and Standards of Enclosure to DepEd Order No. 43, s. 2016**. Each district/delegation is given the option to select what events they will specialize in and participate. In the Bohol Provincial Athletic Meet, each team/delegation shall compose/participate a minimum of five (5) Individual/Dual events and three (3) team sports. The activities below are tentatively scheduled, to wit:

September 2023	- School Meet/ Intramurals
October 2023	- Zonal/District/Municipal Athletic Meet
November 2023	- Sub-Congressional District Athletic Meet
December 2023/January 2024	- Congressional District Athletic Meet
February 2023	- Bohol Provincial Athletic Meet
March 2024-April 2024	- Pre-Centralized Training (School-Based)
April 2024	- Centralized Training
April 2024	- CVIRAA Meet
July 2024	- Palarong Pambansa

3. All Schools will conduct their own intramurals. The town or district with more than one high school shall conduct an interschool athletic meet before participating in the Sub-Congressional District Athletic Meet.
4. NO athletic meets shall be held without the prior approval from this Office. If possible, competitions should be done on weekends in order to minimize the withdrawal of teachers and pupils/students from their classes. Service Credits/CTO shall be granted to those who serve the said activities during Saturdays and Sundays.
5. The cut-off date for the age requirement of the Elementary School athletes is January 1, 2011 while that of the Junior and Senior High School athletes is January 1, 2006.
6. The required documents are the following:

**Sports:**

Athletes

- a. Original and photocopy of Birth Certificate issued by National Statistics Office (NSO)/Philippine Statistics Authority (PSA) or Birth Certificate issued by foreign country and valid passport or document issued by Bureau of Immigration or Department of Foreign Affairs showing Filipino citizenship. (IN LIEU OF NSO/PSA BC) Passport (for Foreign Born Filipino Citizen in lieu of NSO/PSA Birth Certificate) showing the following Age Eligibility of Athletes. Late registration may be accepted the same was issued one (1) year prior to current Palarong Pambansa. But in the Congressional District Athletic, the original PSA is mandatory.
- b. Photocopy of Form 137 from the original with fresh/original signature of teacher-adviser/registrar and Principal using blue ink.
- c. Medical and Dental Certificate (Note: Additional three (3) medical forms for Gymnastics and all combative sports)
- d. Parent's/ Guardian's Consent.

Coaches and Chaperon

- a. Photocopy of Appointment for public school employee
  - b. Notarized employment contract for private employee six (6) months prior to CVIRAA.
7. PSDS/Acting PSDS, District PESS Coordinators are directed to coordinate with the municipal, congressional and provincial government officials in the organization and conduct of the athletic meets.
  8. PSDS's and BDSS members are advised to monitor and assist the conduct of athletic meets. Expenses and per diems incurred during the monitoring are chargeable against school MOOE, local funds or any other school funds subject to the usual accounting rules and regulations.
  9. Venue for the Provincial Athletic Meet will depend on the willingness of Municipality to host and subject for the inspection and guidelines of hosting of the said activity.

10. All school administrators with participating athletes are instructed to inform their teachers to give make-up activities on their respective athletes in order to maintain or increase their ratings per learning area. In this case, **no grades of athletes will decrease due to participation of sports activities.** In addition to this, all school heads are enjoined to arrange training schedules making sure not to affect academic performance of the athletes.
11. For a better and successful conduct of the different competitions, guidelines on the selection of athletes, coaches, chaperons, and technical officials will stick to the guidelines of 2023 Palaro, subject for changes/revisions upon the issuance of the new guidelines from the 2024 Palaro Board.
12. Immediate and wide dissemination of this memorandum is desired.

  
**EVANGEL M. LUMINARIAS PhD., CESO V**  
Schools Division Superintendent