



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
<Schools Division Office>

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2023- 156

TO : **BUENAVENTURADA SOCORIN – PSDS, Loboc District**
ALICE RAGANAS – PSDS, Maribojoc District

FROM : **EVANGEL M. LUMINARIAS Ph.D., CESO V**
Schools Division Superintendent

SUBJECT : **UPSKILLING OF SCHOOL HEADS ON INSTRUCTIONAL
SUPERVISION**

DATE : September 26, 2023

This Office through the Curriculum Implementation Division (CID) shall conduct a training to upskill School Heads on instructional supervision **at Reynas the Haven and Gardens, Cogon, Tagbilaran City** in six batches on the following schedule:

Batch	Date	Batch	Date
1	September 26, 2023	4	September 29, 2023
2	September 27, 2023	5	October 3, 2023
3	September 28, 2023	6	October 4, 2023

Relative to it, you are advised to report to the venue to serve as one of the trainers.

This serves as your Travel Order.

Travel, food and other relevant expenses incurred shall be charged to SDO funds subject to the usual accounting rules and guidelines.

Immediate dissemination of this Memorandum is enjoined.



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