



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division  
Superintendent**

**Division Memorandum**

No. 426 s. 2023

September 21, 2023

**SUBMISSION OF FIRST DAY OF SERVICE IN THE  
NEW SCHOOL ASSIGNMENT**

TO : Assistant Schools Division Superintendents  
Functional Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
All Concerned

1. This is to remind all Secondary School Heads who were recently reassigned to submit the first day of service as stated in the Reassignment Order on or before September 29, 2023 at the Office of the Schools Division Superintendent, Attn: Dr. Danilo G. Gudelosao, ASDS, Chairman, Committee on Transfer.
2. All Public Schools District Supervisors are encouraged to facilitate the submission of above-mentioned report including a report of secondary schools without school heads and recommend one of the teachers from the same school who shall be designated as Officer-In-Charge with reference to Division Memorandum No. 393, s. 2023.
3. All Public Schools District Supervisors are designated as school Officer-In-Charge of schools under his/her District without School Head/OIC.
4. For compliance.

**EVANGEL M. LUMINARIAS, Ph.D., CESO V**  
Schools Division Superintendent &



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