



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF BOHOL**

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**Office of the Schools Division Superintendent**

MEMORANDUM

MLA-2023- 141

TO : **MARCELO F. BALAUTA III** – Napo ES, Loon South District  
**KEVIN RANSOM E. BAYRON** – Biking Tech Voc HS

FROM : **EVANGEL M. LUMINARIAS PhD, CESO V**  
Schools Division Superintendent

SUBJECT : **Last Mile School Building Turn Over and Inauguration Videoshoot**

DATE : August 28, 2023

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Kindly report to Biasong ES, Loon South District and Cansibuan ES, Antequera District on August 29, 2023 to capture photos and videos during the Simultaneous Turn Over and Inauguration of Last Mile School Buildings in Biasong, Loon, Bohol and Cansibuan, Antequera, Bohol.

Please take note of the following shot list.

- \* 10-30secs Wide shot, school building
- \* 20-40 secs Wide shot cutting the ribbon or turn over the key opening of the new school building
- \* 20-40 secs Shot of students happy/smiling/community
- \* 20-40 secs Wide shot of "Welcome to (school)" - faculty, teachers
- \* 20- 40 secs Tour shot of classrooms
- \* 15- 30 secs Wide shot of waving teachers/learners

This serves as your **TRAVEL ORDER**.

EML/DGG/ICTU/DFT

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0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol  
Tel Nos.: (038) 411-2544

