



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

August 24, 2023

DIVISION MEMORANDUM
No. 0389, s. 2023

**COORDINATION MEETING WITH SECONDARY SCHOOL PRINCIPALS,
ASSISTANT SCHOOL PRINCIPALS, AND HEAD TEACHERS**

**TO : SECONDARY SCHOOL PRINCIPALS, ASSISTANT
PRINCIPALS, AND HEAD TEACHERS**

1. This Office is calling all **Secondary School Principals, Asst. Principals and Head Teachers** to a **Coordination Meeting** on **August 26, 2023 (Saturday)** at **1:00 PM**. The venue will be at the **SDO Conference Room, 3rd Floor, DepEd SDO of Bohol**.
2. Participants are expected to come on time to maximize the time.
3. Proxies are not allowed.
4. Participants and all members of the Committee for Transfer of School Heads are entitled to a one-day Compensatory Overtime Credit (COC).
5. Expenses relative to participation in this activity are chargeable against School MOOE, subject to the usual accounting and auditing rules and regulations.
6. This Memorandum serves as **Travel Order**.
7. For the information, guidance, and compliance of all concerned.


EVANGEL M. LUMINARIAS PhD, CESO V
Schools Division Superintendent

