



for Approval

Republic of the Philippines  
Department of Education  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division  
Superintendent

July 14, 2023

INTER-OFFICE MEMORANDUM

No. 021, series of 2023

AUDIT ENTRANCE CONFERENCE FOR CY 2023

To: : MS. GABINA F. LADARAN - Accounting Unit  
: MS. MA. VICTORIA JASPE - Budget Unit  
: MR. VICTORIANO C. CEMINI - Cashiering Unit  
: DR. LILIAN M. BALORIA - Property and Supply Unit  
: ENGR. DOMINGO J. LAMOSTE - Physical Facilities Unit  
: MR. FERMIN M. ALBUTRA - Administrative Unit  
: FELIPE B. PLATINO, JR. - Payroll Services Unit  
: DR. DANILO G. GUDELUSAO - ASDS / Bids and Awards Committee Chairperson  
: Assigned GAD Focal Person - GAD and Senior Citizens and Persons with Disability  
Focal Person

Attached is the COA letter dated July 13, 2023 requesting the attendance of the identified personnel whose presence may deem necessary to the ENTRANCE CONFERENCE for the Financial Audit of the Department of Education - Division of Bohol for CY 2023, on July 18, 2023 at 9am-10am, at the Division Office Multi Media Conference Room. A link for a Virtual Conference shall also be provided for those personnel who cannot attend in-person.

  
EVANGEL M. LUMINARIAS PhD CESO V  
Schools Division Superintendent





REPUBLIC OF THE PHILIPPINES  
**COMMISSION ON AUDIT**

**REGIONAL OFFICE NO. VII**  
**National Government Sector -**  
**Audit Group NGAS – 5, Education and Employment**  
**Office of the Auditor – Audit Team No. 16**  
COA Bohol Provincial Satellite Auditing Office, Tagbilaran City, Bohol

July 13, 2023

**DR. EVANGEL M. LUMINARIAS**

Schools Division Superintendent  
Department of Education  
Division of Bohol  
Tagbilaran City, Bohol

Dear Superintendent Luminarias:

In connection with the financial audit of the Department of Education (DepEd) – Division of Bohol for CY 2023, we humbly request an entrance conference with Management. The holding of such entrance conference will be in compliance with the International Standards of Supreme Audit Institutions (ISSAIs), one of which is communicating to Management the terms of the audit engagement.

We request to hold such conference on July 18, 2023 (Tuesday) at 9:00 – 10:00 AM at the Division Office.

Further, we request your attendance and of the following personnel as well as other officers whose attendance you may deem necessary.

Name	Office
1. Gabina F. Ladaran	Accounting Unit
2. Victoria M. Jaspe	Budget Unit
3. Victoriano C. Cimeni	Cashiering Unit
4. Lilian M. Baloria	Property and Supply Unit
5. Domingo J. Lamoste, Jr.	Physical Facilities Unit
6. Fermin M. Albutra	Administrative Unit
7. Felipe B. Platino, Jr.	Payroll Services Unit
8. Danilo G. Gudelusao	Bids and Awards Committee Chairperson
9.	GAD and Senior Citizens and Persons with Disability Focal Person

Thank you and have a good day.

Truly yours.

COA Signed  
2023-07-13  
09:09:05

**MONENA ACAR-CIÑO**  
State Auditor III  
OIC-Audit Team Leader

