



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

INTER-OFFICE MEMORANDUM

No. 020 s. 2023

DATE : July 12, 2023

TO : CONCERNED PERSONNEL

SUBJECT : DESIGNATION FOR HRMPSB COMMITTEE FOR SELECTION AND
RECRUITMENT OF SGOD CHIEF POSITION

1. Pursuant to the Revised Merit Selection Plan of the Department of Education and in view of the invalidation of appointment of Dr. Marcela R. Bautista SGOD Chief for the reason of incorrect publication of the Qualification Standard to the CSC Job Portal, you are hereby constituted as separate Human Resource Merit Promotion Selection Board for this position only, effective immediately. Below are following personnel to compose the team;

Chairman:	Dr. Faustino N. Toradio	- ASDS
Vice Chair:	Dr. Danilo G. Gudelosao	- ASDS
Members:	Dr. Carmela S. Restificar	- CID Chief
	Mr. Fermin M. Albutra	- AO V
	Mrs. Judith S. Apale	- AO IV
	Mr. Guy Aranjuez	- Legal Asst. I, NEU Representative
Secretariate:	Mrs. Ma. Maulitte M. Yap	- Planning Officer III
	Mrs. Teodomera A. Bersaluna	- AO II
	Mr. Gerry S. Sagayno	- ADAS II
	Mrs. Florly D. Saturinas	- ADAS II

2. As member of HRMPSB, you are expected to do the following duties and responsibilities;
 - 2.1 Evaluate and deliberate the qualifications of those in the selection line up
 - 2.2 Make a systematic assessment of the qualifications and competence of candidates for appointment to the position
 - 2.3 Conduct further assessment such as written examination, skills test, interview and other of qualified candidates;
 - 2.4 Submit to the appointing authority the shortlist of five ranking candidates, whenever possible, whose over all point scores are comparatively at par with each other based on the comparative assessment of the determinant factors
3. Please be guided accordingly.


EVANGEL M. LUMINARIAS, Ph.D., CESO V
Schools Division Superintendent

