



Republic of the Philippines  
Department of Education  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

INTER OFFICE MEMORANDUM

No. 019 , s. 2023

TO: **JEBERLY LOPOS**  
Internal Audit Section

FROM: **EVANGEL M. LUMINARIAS PhD CESO V**  
Office of the Schools Division Superintendent

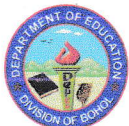
SUBJECT: **DESIGNATION OF INTERNAL AUDIT SECTION OFFICER – IN – CHARGE (OIC)**

DATE: July 14, 2023

In the exigency of service and in instances of the absence of Liza D. Crescencio, you are hereby designated and will automatically assume as the **OFFICER – IN – CHARGE** of the Internal Audit Section of the Department of Education – Bohol Division.

1. In this connection, you are authorized to sign and represent for and on behalf of the Department of Education – schools Division of Bohol on documents involving the authorities, duties and functions pertaining to the following:
  - a. Pre-audit of claim/s for Personnel Services, Maintenance and Other Operating Expenses (MOOE), Trust Fund, Capital Outlay and Provident Fund disbursements,
  - b. Attend to meetings and represent her when invited to programs and activities.
2. Immediate dissemination of this memorandum is required.

**EVANGEL M. LUMINARIAS PhD CESO V**  
Schools Division Superintendent



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol  
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550  
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph

