



Republic of the Philippines
Department of Education
 Region VII – CENTRAL VISAYAS
DIVISION OF BOHOL

**Office of the Schools Division
 Superintendent**

July 25, 2023

DIVISION MEMORANDUM
 No. **0352** s. 2023

**CORRIGENDUM TO DM NO. 0295, S. 2023:
 SCHOOL YEAR 2022-2023 PRE-PHYSICAL INVENTORY ORIENTATION AND CROSS-
 CHECKING OF SCHOOL PPE AND SEMI-EXPENDABLE EQUIPMENT**

TO: Assistant Schools Division Superintendent
 Education Program Supervisors
 Chiefs, CID/SGOD
 Public Schools District Supervisors/Acting PSDS
 Secondary and Elementary School Principals/ School Heads
 District Administrative Officer II
 Secondary Administrative Officer II
 Secondary School Property Custodian
 District Property Custodian

- 1) Relative to Division Memorandum No. 0295, s. 2023 dated June 13, 2023, titled School Year 2022-2023 Pre-Physical Inventory Orientation and Cross-checking of School PPE and Semi-expendable Equipment that the new orientation schedule and venue are the following:

DATE	VENUE	PARTICIPANTS
CD 1		
Day 1: August 1, 2023 Orientation	Reynas the Haven and Garden, New Calceta St.	District and Secondary Property Custodian, District and Secondary Administrative Officer II
Day 2 and 3: August 2-3, 2023 Cross-Checking	DepEd Old Building, CPG Ave.	District and Secondary Property Custodian
CD 2		
Day 1: August 8, 2023 Orientation	BPSTEA, Tamblot St.	District and Secondary Property Custodian, District and Secondary Administrative Officer II
Day 2 and 3: August 9-10, 2023 Cross-Checking	DepEd Old Building, CPG Ave.	District and Secondary Property Custodian



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DATE	VENUE	PARTICIPANTS
CD 3		
Day 1: August 16, 2023 Orientation	Reynas the Haven and Garden, New Calceta St.	District and Secondary Property Custodian, District and Secondary Administrative Officer II
Day 2 and 3: August 17-18, 2023 Cross-Checking	DepEd Old Building, CPG Ave.	District and Secondary Property Custodian

- 2) The above-mentioned orientation will start at 8:00 o'clock in the morning, morning snack and lunch will be served.
- 3) If the orientation and cross-checking schedule falls during school days, School Property Custodians' classes will be handled by other teachers on their respective schedule.
- 4) Travel, incidental, accommodation expenses and per diem incurred by the participants shall be charged to school MOOE.
- 5) All other details in the said memorandum remain the same.
- 6) For the information and guidance of all concerned.

EVANGEL M. LUMINARIAS, PhD., CESO V
Schools Division Superintendent



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