



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF BOHOL**

**Office of the Schools Division  
Superintendent**

July 11, 2023

DIVISION MEMORANDUM  
No. **0329**, s. 2023

**REQUEST FOR SUBMISSION OF MEMBERS OF THE CHILD PROTECTION  
COMMITTEES IN SCHOOLS**

To: Assistant Schools Division Superintendents  
Division Chiefs, CID and SGOD  
Public Schools District Supervisors/Acting PSDSs  
Private/Public Secondary and Elementary School Principals  
Child Protection Committees in Schools  
All Others Concerned

1. Attached is Regional Memorandum No. 470 s. 2023 dated July 10, 2023 and Memorandum from the Office of the Undersecretary for Operations No. 2023-07-5657 on the request for submission of the established members of the Child Protection Committees in Schools and the accomplished CPC Profiling Form of all Public and Private Elementary and Secondary Schools.
2. The template of the CPC profiling form and the data submission update per school of this Division are enclosures to the Memorandum and hereto attached.
3. The requested data shall be submitted for Division Consolidation on or before **July 14, 2023** using this google drive link: <https://tinyurl.com/CPPBOHOL>
4. For more details, refer to the attached communication.
5. For immediate compliance.

**EVANGEL M. LUMINARIAS PhD, CESO V**  
Schools Division Superintendent

SDS/ASDS/SGOD/MRB/abd



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Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS

Office of the Regional Director

JUL 10 2023

REGIONAL MEMORANDUM  
No. **0470**, s. 2023

**REQUEST FOR SUBMISSION OF MEMBERS OF THE CHILD PROTECTION  
COMMITTEES IN SCHOOLS**

To: Schools Division/City Superintendents  
Officers-in-Charge of Regular/Interim Divisions  
All Others Concerned

1. Attached is Memorandum No. OUOPS 2023-07-5657 on the request for submission of the established members of the Child Protection Committees in Schools and the accomplished CPC Profiling Form of all Public and Private Elementary and Secondary Schools.
2. The template of the CPC profiling form and the data submission update per Schools Divisions of respective Regions are enclosure to the Memorandum and hereto attached.
3. The requested data shall be submitted to the Regional Office on or before JULY 17, 2023 at [essd.seven@deped.gov.ph](mailto:essd.seven@deped.gov.ph).
4. For more details, refer to the attached communication.
5. For immediate compliance.

  
**SALUSTIANO T. JIMENEZ EdD, JD, CESO V**  
Director IV  
Regional Director

STJ/CAE/ESSD/TTP  
Nam7/2023



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Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

OUOPS 2023-07-3657

**TO :** BARM, MINISTER OF BASIC, HIGHER & TECHNICAL  
EDUCATION  
REGIONAL DIRECTORS  
SCHOOLS DIVISION OFFICES  
ALL PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY  
SCHOOLS

**FROM :**   
ATTY. REVSEE A. ESCOBEDO  
Undersecretary for Operations 

**SUBJECT :** REQUEST FOR THE INFORMATION OF MEMBERS OF THE  
CHILD PROTECTION COMMITTEES IN SCHOOLS

**DATE :** June 13, 2023

The DepEd Learner Rights and Protection Office is mandated to lead in the planning, implementing, coordinating, monitoring and evaluation of programs, projects, and activities related to learner rights and protection in schools and at all governance levels of the Department, pursuant to DepEd Order No. 003, s. 2021<sup>1</sup>.

Correspondingly, under DO No. 003, the Education Support Services Division at the Regional Level,<sup>2</sup> the Schools Governance and Operations Division at the Schools Division Office Level,<sup>3</sup> and the Child Protection Committees (CPCs) at the School Level<sup>4</sup> are the coordinating arms of the LRPO for the planning, implementation, monitoring and evaluation, reporting, and coordination of learner rights and protection concerns.

Further, in accordance with DepEd Order No. 40, s. 2012, or the "DepEd Child Protection Policy," **all public and private elementary and secondary schools shall establish a Child Protection Committee,**<sup>5</sup> which shall be composed of the following, viz:

<sup>1</sup> DepEd Order No. 003, s. 2021, "Creation of the Child Rights in Education Desk and the Child Protection Unit of the Department of Education," January 15, 2021.

<sup>2</sup> Paragraph 16, *ibid.*

<sup>3</sup> Paragraph 17, *ibid.*

<sup>4</sup> Paragraph 18, *ibid.*

<sup>5</sup> Section 10, DepEd Order No. 40, s. 2012.

1. School Head/Administrator- Chairperson;
2. Guidance Counselor/Teacher- Vice Chairperson;
3. Representative of the Teachers as designated by the Faculty Club;
4. Representative of the Parents as designated by the Parents-Teachers Association;
5. Representative of pupils, students and learners as designated by the Supreme Student Council; and
6. Representative from the Community as designated by the *Punong Barangay*, preferably a member of the *Barangay Council* for the Protection of Children (BCPC).

Furthermore, LRPO has a separate unit, the Child Protection Committee (CPC) Functionality Support Unit, that takes charge of the assessment of the functionality of child protection committees (CPCs), learner rights and protection concern data, and monitoring and evaluation of CPCs.

In view of the foregoing, may we request **the list of the focal persons for the members of the Child Protection Committees in Schools and the accomplishment of the CPC Profiling Form (Enclosure 1)** through the Google link: <https://tinyurl.com/2023CPCProfilingForm> or through the QR code below. The given link must be filled out by the Chairperson or Vice Chairperson to avoid duplicate entries in similar school.

The requested information will be utilized by the LRPO for the reinforcement of DO 40 s. 2012 in relation to the mandatory establishment of the functional CPCs in schools, as well as for the development of a monitoring tool to determine the functionality of the said CPCs. Please see the **Data Submission Update (Enclosure 2)** for the summary of 2022 CPC Training Needs Survey.

Kindly submit the said form on or before **July 21, 2023**.

For your immediate compliance.



**ENCLOSURE 1:**

**CHILD PROTECTION COMMITTEE (CPC) PROFILING FORM**

**I. Profile Information**

DIRECTION: Fill in all applicable white spaces.

<b>Region</b>			
<b>Division</b>			
<b>BEIS School ID</b>			
<b>Name of School</b>			
	<b>Name</b>	<b>Contact Number</b>	<b>Email Address</b>
<b>Focal Person for Education Support Services Division (ESSD)</b>			
<b>Focal Person for Schools Governance and Operations Division (SGOD)</b>			
<b>School Head/Administrator-Chairperson</b>			
<b>Guidance Counselor/Teacher-Vice Chairperson</b>			
<b>Representative of the Teachers</b>			
<b>Representative of the Parents</b>			
<b>Representative of pupils, students and learners</b>			
<b>Representative from the Community</b>			

**II. Skill-Building Needs**

**DIRECTION:** Please indicate your skill-building needs in the context of the establishment of your child protection committee (CPC) on a scale of 1-5 (1 - least preferred, 5 - most preferred)

**A. Topics**

Topic	1	2	3	4	5
<b>I. DepEd Policies and Programs on Child Protection</b>					
a. The Child Protection Policy					
b. Implementing Rules and Regulations (IRR) of Republic Act No. 10627, otherwise known as the Anti-Bullying Act of 2013					
c. Guidelines on Children-at-Risk (CAR) and Children in Conflict with the Law (CICL)					
d. Protection of Children in Armed Conflict					
e. Guidelines on Child Online Protection: Child Safeguarding for Information and Communication Technology and Social Media					
<b>II. The Child Protection Committee</b>					
a. Composition					
b. Functions					
<b>III. Handling Child Protection Concerns</b>					
a. Bullying and Cyberbullying					
b. Child Sexual Abuse					
c. Child Online Protection Concerns					
d. Misinformation and Disinformation online					
e. Corporal Punishment					
f. Children at Risk					
g. Children in Conflict with the Law					
h. Child Labor					
i. Trafficking of Children					
j. Early Childhood Marriage					
k. Children with Special Needs (learning disabilities)					
l. Children with Disabilities (physical, etc.)					

m. Children in Armed Conflict Situations						
n. Children in IP Communities						
o. Early Pregnancy and Children						
p. Suicide case						
<b>IV. Case Management</b>						
<b>V. Positive Discipline</b>						
<b>VI. OTHER TOPICS:</b>						
a.						
b.						
c.						

**B. Skills Expectation**

1. What skills have you developed relative to child protection concerns?  
*(Provide information of the modules, workshops, courses, professional experience that enable you to develop these skills.)*  
[e. g. interpersonal skills, communication skills]

Cite "**None**" if there is none.

2. What skills or training does your CPC need to develop and/or acquire to become a functional and effective CPC? List them down.