



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

June 29, 2023

DIVISION MEMORANDUM

No. 0315s. 2023

ADJUSTMENT TO THE LOAD AVAILMENT FOR INTERNET CONNECTIVITY OF
ELEMENTARY AND SECONDARY SCHOOLS

To: Public Schools District Supervisors
School Principals / School In-charge
Senior Bookkeepers and Disbursing Officers
SDO Accounting, IAS and Budget Unit
All Others Concerned

1. In keeping with the implementation of the Department's programs/projects and to align the allowable monthly internet load that can be availed that is chargeable against school MOOE to current prevailing rates and reasonable promos, the Division Office is announcing the adjustment of the internet connectivity allocations for the school.
2. Preferably, the school shall avail internet connection postpaid account from Telecommunication Companies/Internet Service Providers.
3. If no Telecommunication Companies/Internet Service Providers are available in the area, internet connection can be availed from local internet providers, provided that a permit from NTC that they redistributing internet frequencies legally can be presented.
4. If no Telecommunication Companies and local internet providers are available in the area, the school can subscribe to a prepaid account WIFI router with a sim slot. **Pocket WIFI shall no longer be allowed.** The school head shall secure a BAC Resolution and Certification from the Telecommunication Companies and from Local internet Service providers stating that their service have not reached the area.
5. The internet connection account **SHALL BEAR THE NAME OF THE SCHOOL.** A school may have more than one account to be used for office and for computer laboratories but the monthly subscription or the load expenses, in no case, shall exceed the allowable amount chargeable to MOOE.



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6. The budgeted amount for the monthly subscription including the installation charges and equipment to be purchased necessary for the internet connection should be reflected in the APP. Cost shall follow the threshold chargeable to MOOE.
7. The allowable amount chargeable to school MOOE for **prepaid accounts** will be **One Thousand Five Hundred Pesos (P1,500.00) or the actual load purchased whichever is lower.**
8. The table below is the allowable monthly allocation for internet subscription for **postpaid accounts** depending on the monthly school MOOE.

Postpaid Accounts Monthly Allocation	
Monthly School MOOE	Allowable Amount Chargeable to MOOE
50,000.00 or more	4,300.00
33,000.00 - 49,999.99	2,500.00
17,000.00 - 32,999.99	1,899.00
1,000.00 - 16,999.99	1,699.00

9. Payment for postpaid accounts shall be supported with a Statement of Account or Billing Statement. For prepaid accounts, a picture of the load confirmation with an official receipt indicating the number of the sim should be presented upon claiming the reimbursement. A certification of internet serviceability signed by the school ICT Coordinator shall also be attached to the liquidation of the internet connectivity expenses.
10. Immediate and wide dissemination of this memorandum is hereby directed.

EVANGEL M. LUMINARIAS PhD CESO V
 Schools Division Superintendent



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