

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
DIVISION OF BOHOL  
City of Tagbilaran

**REQUEST FOR QUOTATION**

RFQ NO.: 2023-06- 0162  
DATE: 06-05-2023

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business Permit No. \_\_\_\_\_  
TIN No. \_\_\_\_\_

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than \_\_\_\_\_.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

**Sealed Quotations** may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

**DR. DANILO G. GUDELOS**  
BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					
				PRICE			Compliance with Technical Specifications (Please Check)		REMARKS
				QTY	Unit Price	Total Price	Yes	No	
Workshop on Continuous Improvement (CI) Program Methodology cum Convention on June 30-July 1, 2023.									
Pre-Work Activity	10	pax	36,000.00						
Food and Accommodation									
PSDS	50	pax	180,000.00						
School Participants	36	pax	129,600.00						
Trainers, Coaches, Secretariat	9	pax	32,400.00						
PMT	5	pax	18,000.00						
TOTAL			P396,000.00						

**MENU: June 30-July 1, 2023**

**AM Snacks:**

- Meat bread & juice

**Breakfast:**

- Plain rice
- Fried chicken with butter
- Fish inun.unan

● Scrambled egg
● Luncheon meat
● banana
● Coffee 3 in 1/milo /stick
<b>LUNCH:</b>
● plain rice
● seafood soup
● beef steak
● buttered chicken
● sweet and sour fish
● pancit canton
● steamed vegies with ginamos
● fresh fruits
● iced tea
<b>PM Snacks:</b>
● Puto maya & sikwate
<b>DINNER:</b>
● plain rice
● pork bones soup
● beef menudo
● chicken ala king
● sweet and sour pork
● escabeche
● chopsuey
● buko pandan
● four season juice
Purpose: For the Workshop on Continuous Improvement (CI) Program Methodology cum Convention on June 30-July 1, 2023.

\_\_\_\_\_  
(Signature Over Printed Name)

### Terms and Conditions

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure)
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The item/s shall be delivered on the date and place specified in the purchase order and shall commence from the receipt thereof.
8. The Inspection Committee shall have the right to inspect and/or to test the goods to confirm their conformity of the technical specifications.
9. Liquidated damages equivalent to the one-tenth of one percent of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Head of the Procuring Entity shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.