



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

MEMORANDUM
MLA-2023-092

TO: **ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS, CID & SGOD
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS/ACTING PSDSs
HEADS OF SDO FUNCTIONAL UNITS/SECTIONS
ALL SDO PERSONNEL**

FROM: **EVANGEL M. LUMINARIAS PHD, CESO V**
Schools Division Superintendent

SUBJECT: **COORDINATION MEETING**

DATE: May 12, 2023

1. This Office announces the conduct of a **Coordination Meeting** on **May 15, 2023** at the **SDO Conference Room, 3rd Floor, SDO-Bohol Building, Tagbilaran City** at **8:30 AM**.

2. Agenda:

- Presentation of the SDO Budget 2023
- Report on the Results of the Customer Survey Satisfaction
- Five (5) Ss

3. Participants to this Coordination Meeting are the following:

- ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
- CHIEFS, CID & SGOD
- EDUCATION PROGRAM SUPERVISORS
- PUBLIC SCHOOLS DISTRICT SUPERVISORS/ACTING PSDSs
- HEADS OF SDO FUNCTIONAL UNITS/SECTIONS
- ALL SDO PERSONNEL

4. This Memorandum serves as **Travel Order** for District-based participants.

5. Snacks will be served during the activity.

6. Travelling expenses of District-based participants relative to this activity may be charged to Division MOOE, subject to the usual accounting and auditing rules and regulations.

7. Please consider this activity your priority appointment.

