



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

May 29, 2023

DIVISION MEMORANDUM

No. 0243 s. 2023

**CONDUCT OF DIVISION MONITORING EVALUATION AND ADJUSTMENT (DMEA)
CONFERENCE**

TO: Asst. Schools Division Superintendent
Chiefs for Curriculum and Governance Divisions
Education Program Supervisors
Public Schools District Supervisors/OIC PSDS's
Senior Education Program Specialists
HRMO
Accounting
Budget Officer
Legal
ICT
Planning Officer
Medical Officer
All Other Concerned

1. This office through the School Governance and Operations Division SMME Section announces the schedule of the two-day live-in Conduct of Division Monitoring, Evaluation and Adjustment (DMEA) and Executive Conference on June 06-07, 2023 to start at exactly 1:00 pm on June 6, 2023 with lunch and will end at 12:00 noon on June 07, 2023 at Dumaluan Beach- Marilou Resort, Panglao, Bohol.
2. The Participants are:
 - ❖ SDS
 - ❖ ASDS
 - ❖ Chiefs (SGOD & CID)
 - ❖ (58) PSDS's/OIC PSDSs
 - ❖ (10) EPSvr
 - ❖ (1) EPSvr SGOD
 - ❖ (1) HRMO
 - ❖ (1) Head of Accounting Section
 - ❖ (1) Budget Officer
 - ❖ (1) Legal Officer
 - ❖ (1) ITO



- ❖ (1) Planning Officer
- ❖ (1) Medical Officer
- ❖ (6) TWG (including Carmela M. Restificar, Evelyn H. Codilla, Elizabeth J. Pido, Antonietta G. Lazara, Jeffrey Montejo and Aian B. Dolauta)

3. Members of the TWG are requested to attend the Pre-Work Activity on June 05-06, 2023. Venue will be announce later.
4. The flow of the activity is as follows:
 - House Rules
 - Presentation of Previous BLICs
 - BLICs for Q3
 - Presentation of DsMEA Results with Analysis and PSDSs Accomplishment
 - Presentation of Physical and Financial Accomplishments by SDO functional division:
 - OSDS
 - ❖ Accounting Section
 - ❖ Budget Section
 - ❖ HRMO
 - ❖ Legal
 - ❖ ITO
 - CID Chief
 - SGOD Chief
 - Management response and recommendations to Regional Office
 - ExeCon
5. Expenses for the accommodations, meals and travel of the participants and TWG in the said activity shall be charged to MOOE/HRLD funds, subject to the usual accounting and auditing rules and regulations.
6. For your guidance and compliance.
7. Immediate and wide dissemination of this Memorandum is desired.


EVANGEL M. LUMINARIAS PhD, CESO V
 Schools Division Superintendent

