



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

Division Advisory No. 096, s. 2023
May 17, 2023

APPROVED - EQUIVALENT RECORD FORM (ERF)

The following are the approved **Equivalent Record Form (ERF) for Reclassification of Position** as of May 15, 2023, of both Elementary and Secondary Teachers for return/ ready to claim at the Records Section, Division of Bohol. It is requested that teacher will promptly comply the following papers enclosed in a white folder and submit to this Office upon the receipt of the documents.

1. Approved ERF - 2 copies, 1 original & 1 certified true copy
2. Updated Service Record - 1 certified true copy
3. Latest Payslip - 1 certified true copy
4. Updated/Approved Plantilla - 1 certified true copy
5. Latest Appointment - 1 certified true copy

All photocopies must be duly certified at the Record Section, Division Office. Please bring along all the original copies in a separate folder except **ERF**.

NO.	DISTRICT/SCHOOL	TEACHER'S NAME	POSITION
1	Calape	April Grace O. Saclay	T1 - T3
2	Candijay NHS	Abelia G. Castigon	T3 - MT1
3	Mabini	Espie C. Gulle	T1 - T3
4	Sagbayan	Maria Cristina L. Centinales	T1 - T3
5	Sierra Bullones	Rhodora B. Quieta	T1 - T3
6	Sierra Bullones	Cecille Q. Ayuban	T1 - T3
7	Talibon I	Emma A. Jabagat	T1 - T3
8	Talibon I	Rosalyn A. Ombayan	T1 - T3
9	Ubay III Southwest	Suzette G. Balabag	T1 - T3

For your information and guidance. Thank you.

SDS/ADMIN/HRMO/FA/JA/LA/MEB



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