



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2023- 082

TO : **Senior Education Program Specialists (SEPS)**
BERF 2023 Program Proponents
For the Schools Division Superintendent of Bohol

FROM : **EVANGEL M. LUMINARIAS PhD, CESO V**
Schools Division Superintendent

SUBJECT : **CAPACITY-BUILDING CUM WRITESHOP ON ACTION RESEARCH (AR) FORMAT UNDER THE BASIC EDUCATION RESEARCH FUND (BERF) 2023 PROGRAM**

DATE : April 24, 2023

J. Apale
JUDITH S. APALE
ADMINISTRATIVE OFFICER II
4/24/2023

1. Pursuant to DepEd Order No. 16, s. 2017, "Research Management Guidelines" and in consonance with DepEd RO VII-PPRD Project CAREs: Committed to Assist Research Enthusiasts, this Office through the Policy, Planning, and Research Division (PPRD) shall conduct a **Capacity-Building cum Writeshop on Action Research (AR) Format under BERF 2023 Program** on April 26-28, 2023 via online platform.
2. The target participants of the said activity are the Regional Research Committee (RRC) Secretariat, Senior Education Program Specialists (SEPS) for Planning and Research Unit (PRU) and/or Designated Research Managers of the 20 Schools Division Offices (SDOs), and BERF 2023 Program Proponents.
3. The activity aims to capacitate and provide technical guidance to BERF 2023 Program Proponents on writing and/or refining AR Proposals in adherence to DepEd RMG's BERF Funding Grant and DepEd RO VII's Formatting Guidelines.
4. Expenses incurred relative to the conduct of the said activity shall be charged against the Division/Regional Office Local Funds, subject to the usual accounting and auditing rules and regulations.
5. For details, please refer to Enclosure A for the Program of Activities.
6. For other related queries, you may contact the Policy, Planning, and Research Division (PPRD), Department of Education (DepEd) Regional Office VII, Central Visayas, Sudlon, Lahug, Cebu City at telephone number (032) 233-9030 and (032) 414-0263 or through email at pprd.ro7@deped.gov.ph.
7. For the information and compliance of all concerned.

SDS/ASDS/SGOD/P&R/ALC



Address: 0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 411-2544
Email Address: deped.bohol@deped.gov.ph





Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

APR 14 2023


REGIONAL MEMORANDUM

No. **0225**, s.2023

**CAPACITY-BUILDING CUM WRITESHOP ON ACTION RESEARCH (AR) FORMAT
UNDER THE BASIC EDUCATION RESEARCH FUND (BERF) 2023 PROGRAM**

To: **Schools Division Superintendents**
All Others Concerned

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SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/FYA/PPRD/BDT/smtc



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231:1433; (032) 414-7399
Email Address: region7@deped.gov.ph

**CAPACITY-BUILDING CUM WRITESHOP ON ACTION RESEARCH (AR) FORMAT
UNDER THE BASIC EDUCATION RESEARCH FUND (BERF) 2023 PROGRAM**
April 26-28, 2023

PROGRAM OF ACTIVITIES

TIME	ACTIVITY	PERSON RESPONSIBLE
Day 01 - April 26, 2023 (Wednesday)		
08:00-08:30 AM	Online Admission	RRC Secretariat
08:30-09:00 AM	Opening Program	
	Philippine National Anthem	Audio-visual Presentation
	Prayer	Audio-visual Presentation
	Acknowledgment of Participants	Ms. Jasmine C. Sarsaba <i>Regional Statistician I</i>
	Welcome Remarks	Atty. Fiel Y. Almendra <i>Asst. Regional Director</i>
	Rationale	Dr. Benjamin D. Tiongzon <i>CES, PPRD/ Co-Chair, RRC</i>
	Inspirational Message	Dr. Salustiano T. Jimenez <i>Regional Director</i>
09:00-10:00 AM	Discussion on the Legal Bases of Basic Education Research <ul style="list-style-type: none"> • DepEd Order No. 39, s.2016 • DepEd Order No. 16, s.2017 • DepEd Order No. 24, s.2022 	Benjamin D. Tiongzon DPA Rey P. Tan PhD <i>EPS, PPRD</i> Sheena Mae T. Comighud EdD <i>EPS-II, PPRD/ RRCordinator</i>
10:00-12:00 NN	Plenary Session 1 (Chapter I: INTRODUCTION) <i>Context and Rationale</i> <i>Action Research Question</i> <i>Proposed Innovation, Intervention, and Strategy</i>	Sheena Mae T. Comighud EdD Rey P. Tan PhD Benjamin D. Tiongzon DPA
12:00-01:00 PM	LUNCH BREAK	
01:00-05:00 AM	Writeshop 1: <i>Writing and Refining the Chapter 1 of the Action Research Proposal</i>	SDO Research Coordinators BERF 2023 Proponents
Day 02 - April 27, 2023 (Thursday)		
08:00-09:00 AM	Preliminaries/ MoL	SDOs of Cebu and Bohol
09:00-12:00 NN	Plenary Session 2 (Chapter 2: ACTION RESEARCH METHODS) <i>Sampling/ Participants and/or other Sources of Data/ Information</i> <i>Data Gathering Procedure/ Methods</i> <i>Data Analysis Plan</i> <i>Ethical Considerations</i>	Rey P. Tan PhD Sheena Mae T. Comighud EdD Benjamin D. Tiongzon DPA
12:00-01:00 PM	LUNCH BREAK	
01:00-05:00 AM	Writeshop 2: <i>Writing and Refining the Chapter 2 of the Action Research Proposal</i>	SDO Research Coordinators BERF 2023 Proponents
Day 03 - April 28, 2023 (Friday)		
08:00-09:00 AM	Preliminaries/ MoL	SDOs of NegOr and Siquijor
09:00-12:00 NN	Plenary Session 3: APPENDICES <ul style="list-style-type: none"> • <i>Work Plans and Timelines</i> • <i>Cost Estimates</i> • <i>Plans for Dissemination and Utilization</i> • <i>Other BERF Forms</i> 	Rey P. Tan DPA Sheena Mae T. Comighud EdD Benjamin D. Tiongzon DPA
12:00-01:00 PM	LUNCH BREAK	
01:00-04:00 PM	Writeshop 3: <i>Refinement of Action Research Proposals' Appendices</i>	SDO Research Coordinators BERF 2023 Proponents
04:00-05:00 PM	Closing Program and Ways Forward	RRC Secretariat