



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

April 5, 2023

MEMORANDUM
MLA-2023- 073

TO : Evelyn H. Codilla SDO
Isidro A. Fronteras -Tubigon
Cirilo Abella - Tubigon
Nicasio Sosoter – Buenavista
Loreta R. Caga-anan- Guidulman
Rosario Galorport - Valencia
Ma. Theresa Salas - Baclayon

FROM :  **EVANGEL M. LUMINARIAS PhD, CESO V**
Schools Division Superintendent

SUBJECT : **COMMITTEE MEETING ON STAGE AND KITCHEN
DECORATION**

DATE : **April 5, 2023**

1. To plan for the decoration on stage and kitchen of Bohol billeting quarter comes CVIRAA 2023 in Carcar City Division, you are hereby requested to report to SDO Bohol Conference Hall on **April 11, 2023 at 8:00 A.M-5:00 p.m.**
2. Transportation, Meals and other related expenses incurred by the participants during the conduct of this activity are chargeable against School MOOE/Local/CVIRAA funds subject to the usual accounting and auditing rules and regulations.
3. This memorandum serves as Travel Order.
4. Please be guided accordingly.

